

**CITY OF WILBURTON**  
**REGULAR SCHEDULED MEETING**  
July 12, 2018

Public Notice posted July 10, 2018, 3:00p.m.  
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Scheduled** Meeting held on the **12<sup>th</sup> day of July, 2018 at 5:30p.m.** in the Wilburton City Hall Council chambers; Mayor Stephen Brinlee presiding. Rev Brian Colwell, Gowen Baptist Church, opened the meeting with prayer after which Mayor Brinlee led the assembly in the Pledge of Allegiance to the flag. Mayor Brinlee requested the Roll Call.

**ROLL CALL:**

City Clerk Cindee Blankenship conducted the roll call with members responding:

LITTLEJOHN	PRESENT	MINGS	ABSENT
HAYNES	PRESENT	KENDALL	PRESENT
SIMS	PRESENT		

**CITIZEN COMMENTS:**

There were none.

- 1. DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF JUNE 14, 2018.**
- 2. DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE SPECIAL CITY COUNCIL MEETING OF JUNE 26, 2018.**
- 3. DISCUSS AND TAKE ACTION TO APPROVE JUNE 2018 CLAIMS FOR PAYMENT.**
- 4. DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF PAYROLLS JULY 13 THRU AUGUST 9, 2018.**

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO COMBINE AND APPROVE ITEMS #1, #2, #3 AND #4 ON THE AGENDA.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Absent
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

- 5. DISCUSS AND TAKE ACTION TO APPROVE BUDGET AMENDMENT #26 FOR FUND 15- CAPITOL IMPROVEMENT USING \$2,270.00 OF BEGINNING FUND BALANCE.**

City Clerk Blankenship stated this should be the final budget adjustment for FY17-18 for the final payment for the car and pumper truck which was approved in last Special Council Meeting.

MOTION BY SIMS, SECOND BY KENDALL, TO APPROVE BUDGET ADJUSTMENT #26 FOR FUND 15- CAPITOL IMPROVEMENT USING \$2,270.00 OF BEGINNING FUND BALANCE.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Absent
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

- 6. DISCUSS AND TAKE ACTION TO APPROVE RESOLUTION 18-1225, MAIN STREET PROGRAM SUPPORT FOR FY18-19.** Main Street Program Director Tamra Bell presented the annual resolution for City support of the Main Street Program. The councilmen discussed the successful fireworks display, car show, swap meet, and burn out on 30 June and complimented Dir Bell on the organization and success of all events. City Attorney Brown complimented Dir Bell on the good job of keeping the Wilburton events publicized in the "Oklahoma Monthly" magazine.

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO APPROVE RESOLUTION 18-1225, MAIN STREET PROGRAM SUPPORT FOR FY18-19.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Absent
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

7. **DISCUSS AND TAKE ACTION TO APPROVE STATEMENT OF WORK #002 (SOW) WITH CHAD LUCAS FOR WPD BACK-THE-BULL-BASH EVENT ON 29 SEPTEMBER 2018.** Mayor Brinlee stated the contract is in place, but the vendor requires the money “up front” and need the Council’s approval to release the funds. This SOW is same amount from same contractor for the fund raiser last year, which was very successful.

MOTION BY HAYNES, SECOND BY SIMS, TO APPROVE SOW #002 WITH CHAD LUCAS FOR WPD BACK-THE-BULL-BASH EVENT ON 29 SEPTEMBER 2018.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Absent
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

8. **DISCUSS AND TAKE ACTION TO APPROVE PURCHASE OF 2EA 2018 FORD POLICE INTERCEPTOR SUVs FOR \$38,170.97 EACH FROM JOHN VANCE AUTO GROUP.**

Mayor Brinlee stated funds are in approved budget, but the council must approve actual purchase. CH Bias stated the SUVs will arrive fully ready for service except for the need to add graphics on doors. A discussion followed reference current vehicle status and plans for future replacements. Funds will be taken from Capitol Improvement.

MOTION BY HAYNES, SECOND BY KENDALL, TO APPROVE PURCHASE OF 2EA 2018 FORD POLICE INTERCEPTOR SUVs FOR \$38,170.97 EACH FROM JOHN VANCE AUTO GROUP.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Absent
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

9. **DISCUSS AND TAKE ACTION TO APPROVE DECLARING WFD AML 1975 245 PUMPER TRUCK, VIN CE174293, AS SURPLUS AND DONATING TO WEST END FIRE DEPARTMENT.**

WFD Ch Donoley stated West End FD has a pumper truck but it is older than this one which is 43 yrs old but has been well maintained. The West End FD is very responsive and helpful to any WFD fire call, “We rely on them pretty heavily and this will upgrade their equipment greatly.” City Attorney Brown stated to sell it to them for \$1 to have a bill of sale on hand.

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO APPROVE DECLARING THE 1975 PUMPER TRUCK, VIN CE174293, AS SURPLUS AND SELLING TO THE WEST END FIRE DEPARTMENT FOR \$1.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Absent
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

10. **DISCUSS AND TAKE ACTION TO APPROVE \$10,000 PAYMENT TO A&L WELDING SERVICES, LLC, FOR CONSTRUCTION OF 2EA GATEWAY WELCOME SIGNS.**

Mayor Brinlee stated this is a part of an approved grant and he is proud of the work and final product. City Clerk stated the actual amount due is \$5,000 as \$2,000 has been paid and \$5,000 has been approved to be paid of the total cost of \$12,000. Councilman Haynes suggested the excess rock be stored to repair any future damages.

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO APPROVE \$5,000.00 FINAL PAYMENT TO A&L WELDING SERVICES, LLC FOR CONSTRUCTION OF 2EA GATEWAY WELCOME SIGNS.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Absent
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

11. **DISCUSS AND TAKE ACTION TO APPROVE PAYMENT FOR WORKERS COMPENSATION FOR FY18-19.** City Clerk Blankenship stated the amount due for the “City side is \$14,239.69”. There is \$31,725.64 in escrow to apply to both City and PWA’s final payments.

MOTION BY SIMS, SECOND BY KENDALL, TO APPROVE \$14,239.69 PAYMENT PLUS AVAILABLE ESCROW TO WORKERS COMPENSATION FOR FY18-19.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Absent
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

**12. NEW BUSINESS:**

There was no New Business.

**13. ADJOURN:**

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO ADJOURN AT 5:51pm.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Absent
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

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**CINDEE BLANKENSHIP, City Clerk**

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**STEPHEN BRINLEE, Mayor**

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**ALLEN LITTLEJOHN, Ward 1**

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**TERRY HAYNES, Ward 2**

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**DOUG SIMS, Ward 3**

**//ABSENT//**

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**MAE MINGS, Ward 4**

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**JULIA KENDALL, Ward 5**