

**CITY OF WILBURTON**  
REGULAR SCHEDULED MEETING  
April 10, 2014

Public Notice posted April 8, 2014, 3:00 p.m.  
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Scheduled** Meeting held on the **10<sup>th</sup>** day of **April**, 2014 at **6:00p.m.** in the Wilburton City Hall Council Chambers. Mayor Stephen Brinlee presiding. Upon roll call, members answered:

LITTLEJOHN	PRESENT	MINGS	PRESENT
NEERING	PRESENT	KENDALL	PRESENT
NIX	ABSENT		

**CITIZEN COMMENTS:** None

**1. DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING ON MARCH 13, 2014.**

MOTION BY LITTLEJOHN, SECOND BY NEERING, TO COMBINE AND APPROVE ITEMS #1, #2, AND #3 ON THE AGENDA: APPROVE THE MINUTES OF MARCH 13, 2014 REGULAR MEETING; APPROVE PAYMENT CLAIMS FOR MARCH 2014; AND APPROVE PAYMENT OF PAYROLL FOR APRIL 11 THRU MAY 8, 2014 PAYROLL PERIODS.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
NEERING	Yes	KENDALL	Yes
NIX	Absent		

**4. DISCUSS AND TAKE ACTION TO APPROVE BUDGET ADJUSTMENTS FOR FY 2013-2014.** Mayor Brinlee stated because of the change of City Clerks in 2013, he had prepared the FY 2013-14 budget on his own for the first time. Most of the listed adjustments were necessary due to his inexperience of not allowing the best amounts for the individual departments. Ms. Blankenship stated there were no major adjustments; predominantly small amounts were being moved.

Councilman Littlejohn asked when the new software was to be installed. The City Clerk replied Mr. Sutterfield is currently writing the programs with the goal of installation by the end of this fiscal year.

MOTION BY LITTLEJOHN, SECOND BY MINGS TO APPROVE BUDGET ADJUSTMENTS FOR FY 2013-2014.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
NEERING	Yes	KENDALL	Yes
NIX	Absent		

**5. DISCUSS AND TAKE ACTION TO APPROVE BUDGET ADJUSTMENT OF \$7,000.00 FOR PUMPS, MOWER, AND ENGINE FROM PARKS & REC FUND TO CAPITAL IMPROVEMENT FUND.** Mr. Rosebure discussed the need for a new mower: of the three mowers, one had an engine to blow up last fall; one had oil blowing out, leaving department with one mower for huge mowing area; therefore, purchasing new mower. Reference new pumps: when the lift station went down, two of the two pumps blew up so replacement is crucial. Bids received indicate only \$600 between new and overhauled motors, so choosing to purchase new one. Parks and Recreation had budgeted for purchases, so the money is available in the bank.

MOTION BY LITTLEJOHN, SECOND BY NEERING, TO APPROVE BUDGET ADJUSTMENT OF \$7000.00 FOR PUMPS, MOWER, AND ENGINE FROM PARKS & RECREATION FUND TO CAPITAL IMPROVEMENT FUND.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
NEERING	Yes	KENDALL	Yes
NIX	Absent		

6. **DISCUSS AND TAKE ACTION TO APPROVE BID FOR JOHN DEERE TRACTOR FOR PARKS & RECREATION DEPARTMENT.** Mr. Rosebure stated he had solicited three bids by phone (available in each packet) and he recommended purchasing from Spider Webb as they had the lowest bid of \$9,950.00. He reviewed each bid. To Councilman Littlejohn's inquiry of the cost for engine installation, Mr. Rosebure replied it is included in bid. Councilman Littlejohn then asked if, since this amount was not budgeted for in 2013-14, would it put the Parks & Rec budget at risk. Mr. Rosebure stated the budget would not be impacted at this time; he appreciated the thoughtful question.

MOTION BY LITTLEJOHN, SECOND BY NEERING, TO APPROVE BID OF \$9,950.00 FROM SPIDER WEBB FOR A 2013 Z930M JOHN DEERE TRACTOR FOR PARKS & RECREATION DEPARTMENT.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
NEERING	Yes	KENDALL	Yes
NIX	Absent		

7. **DISCUSS AND TAKE ACTION TO APPROVE CLOSING OF ROAD BETWEEN NW 2<sup>ND</sup> AND NW 3<sup>RD</sup> ON WEST CADDO BETWEEN 7:00AM AND 4:30PM DURING PUBLISHED SCHOOL YEAR.** Mayor Brinlee stated this is the block of the street at the school between buildings which has been closed for several years. The question was raised by the District Attorney in response to a charge of a man with a gun walking down the street. If the street was legally closed and therefore school property at the time of the incident, he could file one charge; however, if it is a public street, he cannot file that specific charge. A research of the past minutes indicated the school officials had requested approval of closing the street, but the item was tabled and there was no official action taken. However, signs were posted and the street closed is if approved. Approval of this agenda item will ensure the street closing is a legal action.

Attorney Brown suggested we need to give notice to the neighbors. Mayor Brinlee stated the neighbors were the ones requesting this agenda item to ensure legal justice. Attorney Brown then suggested asking for a current letter from the school with a formal request to put with an ordinance stating specific dates and hours of closing.

MOTION BY NEERING, SECOND BY KENDALL, TO APPROVE CLOSING OF ROAD BETWEEN NW 2<sup>ND</sup> AND NW 3<sup>RD</sup> ON WEST CADDO BETWEEN 7:00AM AND 4:30PM DURING PUBLISHED SCHOOL YEAR.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
NEERING	Yes	KENDALL	Yes
NIX	Absent		

8. **OLD BUSINESS.** Mayor Brinlee stated there is never old business so this item should not be listed on the agenda.

9. **NEW BUSINESS:**

- A. Councilman Littlejohn asked the status of abatement of Thornburg house on Blair. Street Commissioner Massey responded that it will take four dumpsters to load the debris from the house once demolished and then they must have a place to unload it. He has two problems: the cost of the dumpsters and the landfill being closed.
- B. Street Commissioner Massey gave an update on the City Wide Clean Up in progress. His crew started on Monday with two dumpsters which were filled the first day. Since Wednesday, they had completely filled two additional dumpsters and were working on dumpsters numbers five and six. Response from the citizens has been so enthusiastic, he has 80 addresses left on his list. He will continue picking up items until the list is completed, even if it takes several weeks.

**10. ADJOURN:**

MOTION BY LITTLEJOHN, SECOND BY NEERING, TO ADJOURN.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
NEERING	Yes	KENDALL	Yes
NIX	Absent		

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**CINDEE BLANKENSHIP, City Clerk**

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**STEPHEN BRINLEE, Mayor**

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**ALLEN LITTLEJOHN, Ward 1**

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**BILLY NEERING, Ward 2**

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**ABSENT**  
**DAVID NIX, Ward 3**

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**MAE MINGS, Ward 4**

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**JULIA KENDALL, Ward 5**