

**CITY OF WILBURTON**  
REGULAR SCHEDULED MEETING  
OCTOBER 10, 2013

Public Notice posted October 8, 2013, 3:30 p.m.  
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Scheduled Meeting** held on the **10<sup>th</sup> day of October, 2013 at 6:00p.m.** in the Wilburton City Hall Council Chambers. Mayor Stephen Brinlee presiding. Upon roll call, members answered:

LITTLEJOHN	PRESENT	MINGS	PRESENT
NEERING	PRESENT	KENDALL	PRESENT
NIX	PRESENT		

**CITIZEN COMMENTS:** There were no Public Comments.

1. **DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING ON SEPTEMBER 12, 2013.**

MOTION BY LITTLEJOHN, SECOND BY NEERING, TO COMBINE AND APPROVE ITEMS #1, #2, and #3 ON THE AGENDA: APPROVE THE MINUTES OF SEPTEMBER 12, 2013 REGULAR MEETING; APPROVE PAYMENT CLAIMS FOR SEPTEMBER 2013; AND APPROVE PAYMENT OF PAYROLL FOR OCTOBER 11 THRU NOVEMBER 14, 2013 PAYROLL PERIODS.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
NEERING	Yes	KENDALL	Yes
NIX	Yes		

4. **DISCUSS AND TAKE ACTION TO APPROVE 5K FUNDRAISER RUN FOR WILBURTON ELEMENTARY SCHOOL, NOVEMBER 16, 2013.** Wade Thomson, assisted by Gwenn Hughes, presented plans for a 5k run to raise money to purchase computers for the students in the Wilburton Elementary School. Coordination has been made with the Wilburton Police Department, Wilburton Street Commissioner, and SE EMS for route set up and medical emergencies. Insurance for the run has been obtained for \$1,000,000. The run will begin and end at the Elementary School, but route is same as for Fall Fest Run.

MOTION BY LITTLEJOHN, SECOND BY NEERING, TO APPROVE 5K FUNDRAISER RUN FOR WILBURTON ELEMENTARY SCHOOL ON NOVEMBER 16, 2013.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
NEERING	Yes	KENDALL	Yes
NIX	Yes		

5. **DISCUSS AND TAKE ACTION TO APPROVE CERTIFIED HEALTHY COMMUNITY INITIATIVE MAKING WILBURTON A SMOKE FREE CITY.** Linda Ehrhardt, KI BOIS Halt Coalition member, handed out a packet and discussed contents presenting information to encourage the City Council to approve making all City of Wilburton property smoke free. The advantages are that with this policy in place, the City can apply for more and different grants, the employees will have fewer health problems, and this will save the City money. Mr. Brown, City Attorney, stated it is legal for the City to adopt the policy which would apply only to City owned property such as parks, offices, and buildings. He further stated the format for adopting a policy must be in the form of an ordinance; therefore it cannot be acted upon at this Council Meeting. **No Action Taken.**

6. **DISCUSS AND TAKE ACTION TO APPROVE BUDGET ADJUSTMENT FOR \$1,143 MOVING A DONATION FROM MISCELLANEOUS TO POLICE DEPARTMENT WITHIN THE GENERAL FUND.** Ms. Blankenship, City Clerk, stated this is a routine transaction to move a donation made to the Police Department into their account.

MOTION BY NIX, SECOND BY MINGS, TO APPROVE MOVING \$1,143.00 FROM MISCELLANEOUS TO POLICE DEPARTMENT WITHIN THE GENERAL FUND.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
NEERING	Yes	KENDALL	Yes
NIX	Yes		

- 7. DISCUSS AND TAKE ACTION TO APPROVE BUDGET ADJUSTMENTS FOR \$24,678 MOVING FUNDS FROM CAPITAL OUTLAY TO POLICE AND STREET DEPARTMENTS AND THE GENERAL GOVERNMENT FUND.** The City Clerk indicated these are routine administrative adjustments required to ensure each account has enough funds: \$14,000 to Street Department for payment of the Bucket Truck; \$9,814 to WPD for first payment of new police vehicle; and to Gen Govt fund \$664 for tree removal and \$200 for air conditioner repair at the Chamber of Commerce. A discussion was held as to how best to spend the two insurance claim settlements received for the two WPD patrol vehicle claims. Ch Bias stated one insurance claim settlement was used to make the down payment on the 2014 Ford SUV. He recommended retaining the second settlement until the cost is determined for the unit taken to the garage today for repair. Even though it is one of his newer vehicles, it has a knock in the motor. The estimate had not been provided as of the Council meeting time.

MOTION BY LITTLEJOHN, SECOND BY NEERING, TO APPROVE MOVING \$24,678.00 FROM CAPITAL OUTLAY TO THE POLICE DEPT, STREET DEPT, AND GENERAL GOVERNMENT FUND.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
NEERING	Yes	KENDALL	Yes
NIX	Yes		

**8. NEW BUSINESS:**

- A. RECEIPT OF BUCKET TRUCK FOR STREET DEPARTMENT:** The new bucket truck has been received and been in use every day by the Street Crew.
- B. RECEIPT OF NEW POLICE CAR FOR POLICE DEPARTMENT.** The WPD received the new 2014 Ford SUV in time to lead the High School Diggers in their Homecoming Parade. Ch Bias thanked the council members for their generosity.
- C. HALLOWEEN TRICK OR TREAT: OCTOBER 31, 5:00PM TO 8:30PM.** Councilwoman Mings objected to the length of time allowed for Trick or Treating. She stated her neighborhood, Dollins Addition, has only one light for the whole addition, but has the highest traffic (1000 kids & many vehicles) count in the City. She was unable to get to her home last year because of the vehicles parked in the middle of the street. The neighborhood is definitely unsafe and a lengthy time is unwise. A discussion led to several suggestions being made: (1) Have PSO install another light pole, (2) Place article in the newspaper, (3) Come up with a plan to request ALCO allow vehicles to park in their lot and escort trick or treaters across road to neighborhood. Note: It is too late to implement this plan for 2013 Halloween. Ch Bias stated he has majority of patrolmen on duty for Halloween and would ensure they monitor Dollins Addition more closely.
- D. Councilman Neering stated the new block on the monthly Police Activity Report indicating the amount collected from tickets is very beneficial.**
- E. Mayor Brinlee stated there would be no Court for October as Judge LerBlance notified the Police Department several weeks ago he would be unavailable.**

**9. ADJOURN:**

MOTION BY LITTLEJOHN, SECOND BY KENDALL, TO ADJOURN.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
NEERING	Yes	KENDALL	Yes
NIX	Yes		

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**CINDEE BLANKENSHIP, City Clerk**

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**STEPHEN BRINLEE, Mayor**

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**ALLEN LITTLEJOHN, Ward 1**

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**BILLY NEERING, Ward 2**

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**DAVID NIX, Ward 3**

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**MAE MINGS, Ward 4**

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**JULIA KENDALL, Ward 5**