

CITY OF WILBURTON
REGULAR SCHEDULED MEETING
June 12, 2014

Public Notice posted June 11, 2014, 9:00 a.m.
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Scheduled** Meeting held on the **12th** day of **June**, 2014 at **6:00p.m.** in the Wilburton City Hall Council Chambers. Mayor Stephen Brinlee presiding. Upon roll call, members answered:

LITTLEJOHN	PRESENT	MINGS	ABSENT
NEERING	PRESENT	KENDALL	PRESENT
NIX	PRESENT		

CITIZEN COMMENTS: None

1. **DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING ON MAY 8, 2014.**
2. **DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE SPECIAL CITY COUNCIL MEETING ON MAY 13, 2014.**
3. **DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE SPECIAL CITY COUNCIL MEETING ON MAY 27, 2014.**
4. **DISCUSS AND TAKE ACTION TO APPROVE MAY 2014 CLAIMS FOR PAYMENT.**
5. **DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF THE PAYROLL JUNE 13 THROUGH JULY 10, 2014.**

MOTION BY LITTLEJOHN, SECOND BY NIX, TO COMBINE AND APPROVE ITEMS #1, #2, #3, #4, AND #5 ON THE AGENDA: APPROVE THE MINUTES OF MAY 8 REGULAR MEETING, MAY 13 AND MAY 27, 2014 SPECIAL MEETINGS; APPROVE PAYMENT CLAIMS FOR MAY 2014; AND APPROVE PAYMENT OF PAYROLL FOR JUNE 13 THRU JULY 10, 2014 PAYROLL PERIODS.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	ABSENT
NEERING	Yes	KENDALL	Yes
NIX	Yes		

6. **DISCUSS AND TAKE ACTION TO APPROVE BUDGET ADJUSTMENTS TO FY 2013-2014 BUDGET.** City Clerk Blankenship described the needed adjustments to post income received for the Recycling and Fire Departments to appropriate accounts.

MOTION BY NIX, SECOND BY KENDALL TO APPROVE BUDGET ADJUSTMENTS TO FY 2013-2014 BUDGET.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	ABSENT
NEERING	Yes	KENDALL	Yes
NIX	Yes		

7. **DISCUSS AND TAKE ACTION TO APPROVE ADDITION TO ORDINANCE #14-1090 AMENDING CITY CODE CHAP 13, SEC 13-27, PENALTY TO READ, "EVERY PERSON CONVICTED OF A VIOLATION OF ANY PROVISION OF THIS ARTICLE SHALL BE PUNISHED BY A FINE OF NOT MORE THAN FIVE HUNDRED (\$500.00) PER VIOLATION FOUND, PLUS COSTS PER VIOLATION."** Mayor Brinlee stated this action is to ensure Ordinance #14-1090 approved February 13, 2014 accurately reflects all sections of Chapter 13 with updated fee schedules. City Attorney Brown stated this amendment must be published in the newspaper two (2) times, same as required for the original ordinance.

MOTION BY NIX, SECOND BY NEERING TO APPROVE AN AMENDMENT TO ORDINANCE #14-1090 AMENDING CITY CODE CHAPTER 13, SECTION 13-27, PENALTY, TO READ, "EVERY PERSON CONVICTED OF A VIOLATION OF ANY PROVISION OF THIS ARTICLE SHALL BE PUNISHED BY A FINE OF NOT MORE THAN FIVE HUNDRED (\$500.00) PER VIOLATION FOUND, PLUS COSTS PER VIOLATION ."

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	ABSENT
NEERING	Yes	KENDALL	Yes
NIX	Yes		

8. DISCUSS AND TAKE ACTION TO APPROVE RESOLUTION #14-1182 SUPPORTING CONTINUED PARTICIPATION WITH THE 2014-2015 MAIN STREET PROGRAM.

Wade Thomson, President, Main Street Board, discussed the first sixty days of hire of the new Program Director Tamra Tilley stating she had attended three separate required training sessions and was quickly learning and taking over her duties. Mayor Brinley stated the City wants to continue the excellent cooperative working relationship maintained with Main Street. He further stated that if he or any staff member can assist, to contact him.

MOTION BY LITTLEJOHN, SECOND BY KENDALL, TO APPROVE RESOLUTION #14-1182 SUPPORTING CONTINUED PARTICIPATION WITH THE 2014-2015 WILBURTON MAIN STREET PROGRAM.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	ABSENT
NEERING	Yes	KENDALL	Yes
NIX	Yes		

9. DISCUSS AND TAKE ACTION TO APPROVE CONTRACT WITH CRAWFORD & ASSOCIATES FOR JULY 1 2014 THROUGH JUNE 30, 2015.

Mayor Brinlee stated our working relationship with them is excellent; they are familiar with both the City's procedures and employees. Their reputation is one of the best in the state. The contract does not state a specific cost as payment is based on an hourly fee.

MOTION BY NIX, SECOND BY NEERING, TO APPROVE THE CONTRACT WITH CRAWFORD & ASSOCIATES FOR JULY 1, 2014 THROUGH JUNE 30, 2015.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	ABSENT
NEERING	Yes	KENDALL	Yes
NIX	Yes		

10. DISCUSS AND TAKE ACTION TO APPROVE CONTRACT WITH FINLEY & COOK FOR AUDIT OF FY 2013-2014 CITY OF WILBURTON BUDGET.

Mayor Brinlee stated this contract has been renewed for the seven years he has been Mayor. The new contract fee is \$22,500 which he would be willing to go out for other bids if the City Council requested. Attorney Brown stated this contract is considered a personal contract which means it isn't necessary to pursue bids if changing contractors. Mayor Brinlee stated before next year's contract is submitted, he would compare this contract with other local cities to compare costs and services provided for that amount.

MOTION BY LITTLEJOHN, SECOND BY NEERING, TO APPROVE THE CONTRACT WITH FINLEY & COOK FOR AUDIT OF FY 2013-2014 CITY OF WILBURTON BUDGET.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	ABSENT
NEERING	Yes	KENDALL	Yes
NIX	Yes		

11. DISCUSS AND TAKE ACTION TO APPROVE CONTRACT WITH KIAMICHI AREA NUTRITION PROJECT FOR FY 2015.

MOTION BY NIX, SECOND BY KENDALL, TO APPROVE THE CONTRACT FOR KIAMICHI AREA NUTRITION PROJECT FOR FY 2015.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	ABSENT
NEERING	Yes	KENDALL	Yes
NIX	Yes		

- 12. DISCUSS AND TAKE ACTION TO APPROVE RODNEY WRIGHT AS MEMBER OF PARKS AND RECREATION BOARD.** Mayor Brinlee stated Mr. Wright is replacing Gary Rosebure. Councilman Littlejohn said he was familiar with Mr. Wright's work as coach and umpire with our sports programs and would be a good addition to the board.

MOTION BY NEERING, SECOND BY NIX, TO APPROVE APPOINTMENT OF MR. RODNEY WRIGHT AS MEMBER OF PARKS AND RECREATION BOARD EFFECTIVE JULY 1, 2014.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	ABSENT
NEERING	Yes	KENDALL	Yes
NIX	Yes		

- 13. DISCUSS AND TAKE ACTION TO APPOINT TOYE MASSEY AS A MEMBER OF THE E-911 BOARD.** Mayor Brinlee stated Ms. Massey has agreed to take Mr. Nils Raunika's place on the board as he is departing.

MOTION BY LITTLEJOHN, SECOND BY NIX, TO APPROVE APPOINTMENT OF MS. TOYE MASSEY AS A MEMBER OF THE E-911 BOARD.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	ABSENT
NEERING	Yes	KENDALL	Yes
NIX	Yes		

14. NEW BUSINESS

- A. Councilman Nix asked who is paying for the Latimer County 911/Emergency Dispatch?

Mayor Brinlee discussed the makeup of the E-911 Board and the payment agreement. Currently because of budget constraints, Latimer County is unable to pay their part; therefore, the City has been asked to ensure funding for them as well as the City. Without our participation, there would be no emergency response in Latimer County.

Councilman Nix stated he would not want the emergency dispatch function to disappear as it is critical. He further stated his question was asked because he wanted concerns about the lack of funding to be voiced out loud.

- B. Councilman Neering stated one of his constituents at NW 2nd Street at top of the Hill has a problem with access to the back of his property. He wants to put a shop in his backyard, but is unable to get heavy equipment to the location on the street at that point.

Street Commissioner Massey stated the water line going up there is too close to the surface to be driven over with heavy vehicles. They could not dig very deep because of rock just below where the line was laid.

A discussion followed with several suggestions of how to solve the homeowner's issue. Mayor Brinlee stated he would review the options to see what can be done to get him access. Councilman Neering said the homeowner is willing to help however he can.

- C. Councilman Nix asked how the insurance payment for the WPD totaled vehicle was applied. Clerk Blankenship stated her memory was unclear, but she would verify what method the Council had voted for and would answer the question at the next City Council Meeting.

15. ADJOURN:

MOTION BY LITTLEJOHN, SECOND BY NIX TO ADJOURN.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	ABSENT
NEERING	Yes	KENDALL	Yes
NIX	Yes		

CINDEE BLANKENSHIP, City Clerk

STEPHEN BRINLEE, Mayor

ALLEN LITTLEJOHN, Ward 1

BILLY NEERING, Ward 2

DAVID NIX, Ward 3

ABSENT
MAE MINGS, Ward 4

JULIA KENDALL, Ward 5