

CITY OF WILBURTON
REGULAR SCHEDULED MEETING
SEPTEMBER 12, 2013

Public Notice posted September 10, 2013, 12:30 p.m.
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Scheduled** Meeting held on the 12th day of **September**, 2013 at **6:00p.m.** in the Wilburton City Hall Council Chambers. Mayor Stephen Brinlee presiding. Upon roll call, members answered:

LITTLEJOHN	PRESENT	MINGS	PRESENT
NEERING	PRESENT	KENDALL	PRESENT
NIX	PRESENT		

CITIZEN COMMENTS: There were no Public Comments.

1. **DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING ON AUGUST 8, 2013.**

MOTION BY LITTLEJOHN, SECOND BY NEERING, TO COMBINE AND APPROVE ITEMS #1, #2, and #3 ON THE AGENDA: APPROVE THE MINUTES OF AUGUST 8, 2013 REGULAR MEETING; APPROVE PAYMENT CLAIMS FOR AUGUST 2013; AND APPROVE PAYMENT OF PAYROLL FOR SEPTEMBER 13 THRU OCTOBER 10, 2013 PAYROLL PERIODS.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
NEERING	Yes	KENDALL	Yes
NIX	Yes		

4. **PRESENTATION BY WADE THOMSON: ROUTE FOR FALL FESTIVAL 5K RUN, OCTOBER 19. (NO ACTION NECESSARY).** Wade Thomson, representing the Fall Festival Committee, presented information concerning the scheduled run. Coordination has been made with the Wilburton Police Department, Wilburton Street Commissioner, and SE EMS for route set up and medical emergencies. Insurance for the run has been obtained for \$1,000,000. Expect as many or more runners as last year which set a record for the number of participants.

5. **DISCUSS AND TAKE ACTION TO APPROVE WAIVER OF VENDOR FEES FOR BIKES AND BANDS FESTIVAL, SEPTEMBER 28, 2013.** Mayor Brinlee stated the waiver of vendor fees was approved for past bikes and bands festivals. It has also become standard to waive the vendor fees for the Green Frog Festival and the October Fall Festival.

MOTION BY LITTLEJOHN, SECOND BY MINGS, TO APPROVE WAIVER OF VENDOR FEES FOR THE BIKES AND BANDS FESTIVAL, SEPTEMBER 28, 2013.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
NEERING	Yes	KENDALL	Yes
NIX	Yes		

6. **DISCUSS AND TAKE ACTION TO APPROVE BLOCKING OFF THE PARKING SPOTS ON THE SOUTH SIDE OF 100 WEST MAIN STREET BLOCK, 6:00PM TO 10:00PM, FOR THE MOTORCYCLE SHOW FOR THE BIKES AND BANDS FEST, SEPTEMBER 28TH, 2013.** When asked if the blocking off of the south side of the block of 100 W. Main had to be approved by the Oklahoma Department of Transportation (ODOT) because Main Street is also a highway, Ch Bias stated that since this does not involve the street itself, only the parking spaces, ODOT does not get involved. He further stated the WPD will work with the Street Commissioner and his crew to facilitate the Motorcycle Show.

MOTION BY NIX, SECOND BY NEERING, TO APPROVE BLOCKING OFF THE PARKING SPOTS ON THE SOUTH SIDE OF 100 WEST MAIN STREET, SEPTEMBER 28, 2013, 6:00PM TO 10:00PM, FOR THE MOTORCYCLE SHOW FOR THE BIKES AND BANDS FEST.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
NEERING	Yes	KENDALL	Yes
NIX	Yes		

7. DISCUSS AND TAKE ACTION TO APPROVE THE LANDPLAN PROPOSAL FOR \$40,000 FOR DEVELOPING PHASE 2, WILBURTON TRAIL AND SIDEWALK PLAN.

After a discussion of the merits of the plan, the cost was determined to be more than the budget could bear at this time.

MOTION BY LITTLEJOHN, SECOND BY KENDALL, TO TABLE THE LANDPLAN PROPOSAL FOR \$40,000 TO DEVELOP PHASE 2, WILBURTON TRAIL AND SIDEWALK PLAN UNTIL THE BUDGET CAN SUPPORT IT.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
NEERING	Yes	KENDALL	Yes
NIX	Yes		

8. DISCUSS AND TAKE ACTION TO APPROVE APPLICATION TO 2013 JUSTICE ASSISTANCE GRANT LOCAL LAW ENFORCEMENT PROGRAM FOR UP TO \$10,000 FOR PROCURING LAW ENFORCEMENT RADIO AND VIDEO SYSTEMS.

Ch Bias has been working with Mr. Baldwin, KEDDO, on obtaining grants for 3 "Mobile Cop" computer systems for three patrol cars which allow the officer to look up or verify information. The grant does not require any matching funds from the City..

MOTION BY NIX, SECOND BY NEERING, TO APPROVE APPLICATION TO THE 2013 JUSTICE ASSISTANCE GRANT LOCAL LAW ENFORCEMENT PROGRAM FOR 3 EACH COMPUTER SYSTEMS AT \$5500 EACH FOR WILBURTON PATROLCARS.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
NEERING	Yes	KENDALL	Yes
NIX	Yes		

9. DISCUSS AND TAKE ACTION TO APPROVE REPLACEMENT OF ONE WPD PATROL CAR USING FUNDS (\$15,000) RECEIVED FROM OKLAHOMA MUNICIPAL ASSURANCE GROUP (OMAG) AS INSURANCE SETTLEMENT.

Ch Bias stated that as of this morning (Sep 12), there is a need to replace two patrol cars as last night's storm damaged another patrol car when a tree fell on top of it. It appears to be totaled but there has not been enough time for an adjuster to look at it. It is a high mileage (93,000 miles) car, but WPD was using it until future funds would be available for replacement.

Patrolman Green explained the quotes in the package which are for a new Ford SUV, new Ford sedan, and used patrol cars from the state agency. A discussion followed. Mayor Brinlee stated the cost difference from OMAG funds and price of a new vehicle would come from Capital Improvement fund which is getting low. Councilwoman Mings ask if any part of the newly damaged patrol car could be sold. Ch Bias stated he would check on that possibility.

MOTION BY LITTLEJOHN, SECOND BY NEERING, TO PURCHASE THE NEW FORD SUV USING OMAG INSURANCE FUNDS AND CITY BUDGET MONEY. COUNCILMAN LITTLEJOHN STATED THE SECOND PATROL CAR PURCHASE SHOULD BE LOOKED AT DURING THE OCTOBER CITY COUNCIL MEETING.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
NEERING	Yes	KENDALL	Yes
NIX	Yes		

10. DISCUSS AND TAKE ACTION TO APPROVE TURN BACK OF CDBG GRANT FOR THE RECYCLING BUILDING.

Mayor Brinlee stated the \$250,000 grant required the City to pay half. The cost for a contractor to put up the building is approximately \$50,000. Returning the grant will not hinder the application for future grants.

MOTION BY NIX, SECOND BY KENDAL TO APPROVE RETURN OF CDBG GRANT FOR THE RECYCLING BUILDING.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
NEERING	Yes	KENDALL	Yes
NIX	Yes		

11. DISCUSS AND TAKE ACTION TO APPROVE RESOLUTION 13-1176, APPLICATION FOR RURAL ECONOMIC ACTION PLAN (REAP) GRANT FUNDS FOR \$15,000 FOR POLYCARTS. Discussion held on method and cost of polycarts with the following points made: polycart has 90 gallon capacity and costs \$52 each; current truck arm lifting loading system will work; approximately 800 residents will need a polycart; some City residents have previously purchased a polycart; resident charge would be \$15 a month; charge to residents should be adjusted if pick up includes more than one cart. The point was made that more than one avenue can be pursued for funding; if the grant is approved, it can be turned down,

MOTION BY LITTLEJOHN, SECOND BY MINGS, TO APPROVE RESOLUTION 13-1176, APPLICATION FOR RURAL ECONOMIC ACTION PLAN GRANT FUNDS FOR \$15,000 FOR PURCHASE OF POLYCARTS.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
NEERING	Yes	KENDALL	Yes
NIX	Yes		

12. DISCUSS AND TAKE ACTION TO APPROVE REAPPOINTMENT OF GARY ROSEBURE AND CURT REDDING TO THE PARKS AND RECREATION BOARD. Mayor Brinlee stated both appointees have agreed to the reappointment.

MOTION BY NIX, SECOND BY NEERING, TO APPROVE REAPPOINTMENT OF GARY ROSEBURE AND CURT REDDING TO THE PARKS AND RECREATION BOARD.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
NEERING	Yes	KENDALL	Yes
NIX	Yes		

13. DISCUSS AND TAKE ACTION TO APPROVE \$14,000 TO PURCHASE A BUCKET TRUCK FROM KIAMICHI ELECTRIC TO REPLACE THE BUCKET TRUCK PREVIOUSLY DECLARED SURPLUS. Councilman Littlejohn stated this bucket truck is a 2009, 450, 4-wheel drive, gas powered vehicle being replaced at Kiamichi Electric. It has 180,000 miles, but the motor only has 56,000 miles; has new brakes, passed inspection, but needs new tires. This bucket truck is smaller than the one declared surplus, but will be sufficient for trimming trees, and putting up and taking down banners and Christmas lights and decorations.

MOTION BY NIX, SECOND BY NEERING, TO APPROVE \$14,000 TO PURCHASE A BUCKET TRUCK FROM KIAMICHI ELECTRIC TO REPLACE THE BUCKET TRUCK PREVIOUSLY DECLARED SURPLUS.

Upon roll call, members present voted as follows:

LITTLEJOHN	Abstain*	MINGS	Yes
NEERING	Yes	KENDALL	Yes
NIX	Yes		

*Kiamichi Electric Co-op Employee

14. NEW BUSINESS: None

15. ADJOURN:

MOTION BY NEERING, SECOND BY KENDALL, TO ADJOURN.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
NEERING	Yes	KENDALL	Yes
NIX	Yes		

CINDEE BLANKENSHIP, City Clerk

STEPHEN BRINLEE, Mayor

ALLEN LITTLEJOHN, Ward 1

BILLY NEERING, Ward 2

DAVID NIX, Ward 3

MAE MINGS, Ward 4

JULIA KENDALL, Ward 5