

CITY OF WILBURTON
REGULAR SCHEDULED MEETING
November 14, 2013

Public Notice posted November 13, 2013,8:30 a.m.
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Scheduled** Meeting held on the **14th** day of **November**, 2013 at **6:10p.m.** in the Wilburton City Hall Council Chambers. Mayor Stephen Brinlee presiding. Upon roll call, members answered:

LITTLEJOHN	PRESENT	MINGS	PRESENT
NEERING	PRESENT	KENDALL	PRESENT
NIX	PRESENT		

CITIZEN COMMENTS: None

1. DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR City COUNCIL MEETING ON OCTOBER 10, 2013.

MOTION BY LITTLEJOHN, SECOND BY NIX, TO COMBINE AND APPROVE ITEMS #1, #2, and #3 ON THE AGENDA: APPROVE THE MINUTES OF OCTOBER 10, 2013 REGULAR MEETING; APPROVE PAYMENT CLAIMS FOR OCTOBER 2013; AND APPROVE PAYMENT OF PAYROLL FOR NOVEMBER 15 THRU DECEMBER 12, 2013 PAYROLL PERIODS.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
NEERING	Yes	KENDALL	Yes
NIX	Yes		

4. DISCUSS AND TAKE ACTION TO APPROVE RESOLUTION 13-1178, CITY COUNCIL MEETING DATES FOR 2014. Mayor Brinlee stated the Resolution lists the scheduled dates of the second Thursday of each month. There was no discussion.

MOTION BY NIX, SECOND BY KENDALL, TO APPROVE RESOLUTION 13-1178, CITY COUNCIL MEETING DATES FOR 2014..

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
NEERING	Yes	KENDALL	Yes
NIX	Yes		

5. DISCUSS AND TAKE ACTION TO APPROVE RESOLUTION 13-1179, CITY OF WILBURTON AUTHORIZED HOLIDAYS FOR 2014. Mayor Brinlee stated the resolution mirrors Latimer County schedule with added half day off the day before Thanksgiving.

MOTION BY NIX, SECOND BY NEERING, TO APPROVE RESOLUTION 13-1179, CITY OF WILBURTON HOLIDAY DATES FOR 2014..

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
NEERING	Yes	KENDALL	Yes
NIX	Yes		

6. DISCUSS AND TAKE ACTION TO APPROVE BUDGET ADJUSTMENT OF \$5,169 FROM THE GENERAL FUND, AIRPORT ACCOUNT, TO THE AIRPORT GRANT FOR AIP PROJECT NO 3-40-0107-005-2012 TO BE EXPENDED IN FY 2013-14. Mayor Brinlee stated the funds were encumbered, but not spent, in FY 2013 and this budget adjustment moves to FY 2014 per instructions of Auditors Crawford and Associates. Mr. Nix asked status of work on Airport Grant. Mayor Brinlee replied it is complete. Mr. Nix asked about continuing maintenance at the airport, specifically the mower the City purchased for that purpose. Mayor Brinlee stated Mr. Jim Grego cuts and bales the grass.

MOTION BY LITTLEJOHN, SECOND BY NIX, TO APPROVE BUDGET ADJUSTMENT OF \$5,169 FROM THE GENERAL FUND, AIRPORT ACCOUNT, TO THE AIRPORT GRANT FOR AIP PROJECT NO 3-40-0107-005-2012 TO EXPEND IN FY 2013-14.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
NEERING	Yes	KENDALL	Yes
NIX	Yes		

7. **DISCUSS AND TAKE ACTION TO APPROVE BUDGET ADJUSTMENT OF \$51,685 TO DRAW DOWN GRANT FUND FOR COMPLIANCE OF AIRPORT GRANT AIP PROJECT NO 3-40-0107-005-2012 TO BE EXPENDED IN FY 2013-14.** Mayor Brinlee stated this agenda item has the same purpose as Item 6; to move funds from FY 13 to FY 14. The funds will be used for the final Airport Grant disbursement.

MOTION BY LITTLEJOHN, SECOND BY NEERING TO APPROVE BUDGET ADJUSTMENT OF \$51,685 TO DRAW DOWN GRANT FUND FOR COMPLIANCE OF AIRPORT GRANT AIP PROJECT NO 3-40-0107-005-2012 TO EXPEND IN FY 2013-14.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
NEERING	Yes	KENDALL	Yes
NIX	Yes		

8. **DISCUSS FEASIBILITY AND LEGALITY OF SALE OF CITY OF WILBURTON LOTS NORTH OF KI BOIS COMMUNITY HEADSTART, ALCORN ADDITION #2, BLOCK 3, LOTS 1 AND 4, FOR PURPOSE OF BUILDING APARTMENTS.** Mayor Brinlee stated he had been asked by Casey Clayborn if the City would be willing to sell these lots. The Mayor asked Attorney Brown the method required to sell the surplus property should the City Council approve the action in the future. Mr. Brown stated as long as the property was properly platted, and there was no City Code regarding property sales, there should be no problem. The Mayor responded there were none applying to "real property". Mr. Brown stated the first step if the City needed to investigate how it became City property. Some deeds had restrictions about future sales. Street Commissioner Massey stated the land was donated. Mr. Brown stated the next step would be a determination of what the City wanted to use the property for, if anything. Mayor Brinlee stated at one time there was a plan to put a storm shelter on it. Attorney Brown stated the next step was to get an appraisal for value. Mr. Littlejohn stated the title should be checked to ensure it is clear for a sale. Wilburton needs more housing; a nice apartment building is good for the City. Mr. Nix stated the neighbors' opinion should be solicited. Mayor Brinlee stated the neighbor would be Head Start and he would check that out. He stated he would be glad to pursue the steps needed prior to approval of a sale.

NO ACTION NECESSARY.

9. **DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF \$17,323.00 TO CHIEF FIRE & SAFETY CO, INC. FOR PERSONAL PROTECTIVE EQUIPMENT FOR THE WILBURTON VOLUNTEER FIRE DEPARTMENT PERSONNEL.** Mayor Brinlee said the Fire Department budget can handle this amount, but it would be close to the end. Councilman Littlejohn asked how the expenditure of this amount was made without the approval of the City Council. Chief Donoley stated the original plan was to order 4 or 5 sets, but as the Latimer County Volunteer Fire Departments were contacted, it became 30 sets so each fireman was covered and safe. It was not intentional; started out a few and then got away from us. With cold weather and a slowdown in fires, training will become available. With each department's personnel fully covered with proper gear, every fire fighter can go to any training offered. Proper equipment is required for offered training.

Mayor Brinlee stated there are a few options available for paying the invoice. A discussion followed concerning where to draw funds: \$4733 from KEDDO grant; Fire Run funds; budget from maintenance repair funds; capital improvement or general fund. The point was made funds need to remain for ongoing Fire Department operations for fuel and equipment maintenance. Chief Donoley stated it is critical to maintain compliance with fire standards which means City is keeping our firemen safe. This equipment fills that need.

MOTION BY LITTLEJOHN, SECOND BY NEERING TO TRANSFER \$6,200 FROM THE GENERAL FUND TO THE FIRE DEPARTMENT BUDGET TO PAY \$17,323.00 TO CHIEF FIRE & SAFETY CO, INC. FOR PERSONAL PROTECTIVE EQUIPMENT.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
NEERING	Yes	KENDALL	Yes
NIX	Yes		

10. DISCUSS AND TAKE ACTION TO APPROVE RESOLUTION #13-1180 TO SUPPORT PROVISION OF MEDICAL CARE FOR PATIENTS AT POVERTY LEVEL. Mayor Brinlee stated this resolution was needed to expend funds necessary to expand Medicaid to get funds which are not under the Care Act. There is a real threat that our hospital plus several others are at risk because they are not getting Medicaid funds. We are struggling and don't want to be a statistic. This resolution states the Wilburton City Council supports this action and it will assist the legislatures in making laws to support the action.

MOTION BY LITTLEJOHN, SECOND BY MINGS TO APPROVE RESOLUTION 13-1180 TO SUPPORT PROVISION OF MEDICAL CARE FOR PATIENTS AT POVERTY LEVEL.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
NEERING	Yes	KENDALL	Yes
NIX	Yes		

11. NEW BUSINESS:

There was no New Business.

12. ADJOURN:

MOTION BY LITTLEJOHN, SECOND BY NEERING, TO ADJOURN.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
NEERING	Yes	KENDALL	Yes
NIX	Yes		

CINDEE BLANKENSHIP, City Clerk

STEPHEN BRINLEE, Mayor

ALLEN LITTLEJOHN, Ward 1

BILLY NEERING, Ward 2

DAVID NIX, Ward 3

MAE MINGS, Ward 4

JULIA KENDALL, Ward 5