

CITY OF WILBURTON
REGULAR SCHEDULED MEETING
May 8, 2014

Public Notice posted May 6, 2014, 3:00 p.m.
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Scheduled** Meeting held on the **8th** day of **May**, 2014 at **6:00p.m.** in the Wilburton City Hall Council Chambers. Mayor Stephen Brinlee presiding. Upon roll call, members answered:

LITTLEJOHN	PRESENT	MINGS	ABSENT
NEERING	PRESENT	KENDALL	PRESENT
NIX	PRESENT		

CITIZEN COMMENTS: None

1. DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING ON APRIL 10, 2014.

MOTION BY LITTLEJOHN, SECOND BY NEERING, TO COMBINE AND APPROVE ITEMS #1, #2, AND #3 ON THE AGENDA: APPROVE THE MINUTES OF APRIL 10, 2014 REGULAR MEETING; APPROVE PAYMENT CLAIMS FOR APRIL 2014; AND APPROVE PAYMENT OF PAYROLL FOR MAY 9 THRU JUNE 12, 2014 PAYROLL PERIODS.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	ABSENT
NEERING	Yes	KENDALL	Yes
NIX	Yes		

4. DISCUSS AND TAKE ACTION TO APPROVE FINLEY & COOK FY 2012-2013 AUDIT.

Nate Atchison, Partner, Finley & Cook, presented the audit review, stating, "No one is going to jail". He first explained the scope of the audit and then directed attention to page 6 where the "*Change in Basis of Account Principle*" discussed the new accounting guidance. In all areas, the City of Wilburton was compliant. Finley and Cook was able to give a "clean opinion with no findings" for the overall audit. There are no material weaknesses in the system. Mr. Atchison went on to say there was one recommendation made concerning operational procedures for opening the PWA Water Department drop box. They recommended for security purposes that two people open the box for deposits where now only one person opens it. This recommendation has been made before and it is understood there are reasons why it cannot be implemented in the City's circumstances due to a small staff; however it needs to be addressed for future action.. He went on to say he would "like to see it tweaked to make it better." Additionally, the City had an issue with journal entries not correctly processed, but the procedure has been corrected. Mr. Atchison also commented on "the excellent cooperation of the staff."

MOTION BY NEERING, SECOND BY KENDALL TO APPROVE AND ACCEPT FINLEY & COOK'S FY 2012-2013 BUDGET AUDIT.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	ABSENT
NEERING	Yes	KENDALL	Yes
NIX	Yes		

5. NEW BUSINESS:

A. Councilman Littlejohn stated one of his constituents asked him to look into the neighbors' property across the street. Their property is very trashy and in very poor condition. Can the City do anything to get it cleaned up?
Mayor Brinlee stated he would check it out.

B. Councilman Nix asked who checked out City fire hydrants for efficiency? Fire Department or PWA? They need to be checked out before summer high usage.

Mayor Brinlee stated the PWA Water Maintenance Crew checks out the fire hydrants each year. If one is on a dead end line, it is flushed out so no odor or taste is present. If one is not working, it is painted black so the WFD doesn't use it.

Councilman Nix stated the hydrants need to be checked for rocks that will be flushed into the pumper and would damage it. There have been past incidents where kids put gravel in the cap which created a huge problem for the WFD. He requested the report of the checked hydrants be forwarded to the Fire Chief, so firemen know which ones are good and which are bad or unusable hydrants.

6. ADJOURN:

MOTION BY NEERING, SECOND BY NIX TO ADJOURN.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	ABSENT
NEERING	Yes	KENDALL	Yes
NIX	Yes		

CINDEE BLANKENSHIP, City Clerk

STEPHEN BRINLEE, Mayor

ALLEN LITTLEJOHN, Ward 1

BILLY NEERING, Ward 2

DAVID NIX, Ward 3

ABSENT
MAE MINGS, Ward 4

JULIA KENDALL, Ward 5