

CITY OF WILBURTON
REGULAR SCHEDULED MEETING
July 10, 2014

Public Notice posted July 8, 2014, 10:00 a.m.
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Scheduled** Meeting held on the **10th** day of **July**, 2014 at **6:00p.m.** in the Wilburton City Hall Council Chambers. President Allen Littlejohn presiding. Mayor Stephen Brinlee was absent. Upon roll call, members answered:

LITTLEJOHN	PRESENT	MINGS	PRESENT
NEERING	ABSENT	KENDALL	PRESENT
NIX	PRESENT		

CITIZEN COMMENTS: None

- 1. DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING ON JUNE 12, 2014.**
- 2. DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE SPECIAL CITY COUNCIL MEETING ON JUNE 26, 2014.**
- 3. DISCUSS AND TAKE ACTION TO APPROVE JUNE 2014 CLAIMS FOR PAYMENT.**
- 4. DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF THE PAYROLL JULY 11 THROUGH AUGUST 14, 2014.**

MOTION BY NIX, SECOND BY KENDALL, TO COMBINE AND APPROVE ITEMS #1, #2, #3 AND #4 ON THE AGENDA: APPROVE THE MINUTES OF JUNE 12 REGULAR MEETING, JUNE 26, 2014 SPECIAL MEETING; APPROVE PAYMENT CLAIMS FOR JUNE 2014; AND APPROVE PAYMENT OF PAYROLL FOR JULY 11 THRU AUGUST 14, 2014 PAYROLL PERIODS.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
NEERING	Absent	KENDALL	Yes
NIX	Yes		

- 5. DISCUSS AND TAKE ACTION TO APPROVE BUDGET ADJUSTMENTS TO FY 2013-2014 BUDGET.** City Clerk Blankenship described the needed adjustments to correct income posted to wrong account; moving from Wilburton Fire Department to the Wilburton Police Department.

MOTION BY LITTLEJOHN, SECOND BY KENDALL, TO APPROVE BUDGET ADJUSTMENT TO FY 2013-2014 BUDGET.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
NEERING	Absent	KENDALL	Yes
NIX	Yes		

- 6. DISCUSS AND TAKE ACTION TO APPROVE RESOLUTION #14-1184, SUPPORTING ACTION TAKEN BY PUBLIC WORKS AUTHORITY (PWA) AUTHORIZING THE ISSUANCE, SALE AND DELIVERY OF A PROMISSORY NOTE OF PWA TO THE OKLAHOMA WATER RESOURCES BOARD (OWRB); RATIFYING, CONFIRMING, AND APPROVING A LEASE, AS AMENDED; APPROVING AND AUTHORIZING THE EXECUTION OF A SALES TAX AGREEMENT; AND CONTAINING OTHER PROVISIONS RELATED THERETO.** Vice Mayor Littlejohn stated PWA had approved PWA Resolution 2014-02. He introduced Nate Ellis and Jon Wolff, Public Finance Law Group, who distributed the handout, "Refinancing Update for 2006 Utility System Revenue Bonds– OWRB Loan Analysis", 10 July 2014. Mr. Ellis stated this is final approval prior to presenting to the OWRB 15 July 2014. Since the first presentation in May by Mr. Rick Smith, the rates have not only held steady, but are now lower going from 4.14% in May to the current 3.18%. Assuming no change, the interest rate will not exceed 4.25% which is a gross savings of \$1.1 million. Assuming approval tonight and OWRB approval on 15 July, the administrative process should be completed and final closing by 1 August 2014.

MOTION BY NIX, SECOND BY KENDALL, TO APPROVE RESOLUTION #14-1184 SUPPORTING ACTION TAKEN BY PUBLIC WORKS AUTHORITY AUTHORIZING ISSUANCE, SALE AND DELIVERY OF A PROMISSORY NOTE OF PWA TO THE OKLAHOMA WATER RESOURCES BOARD; RATIFYING, CONFIRMING, AND APPROVING A LEASE, AS AMENDED; APPROVING AND AUTHORIZING THE EXECUTION OF A SALES TAX AGREEMENT; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
NEERING	Absent	KENDALL	Yes
NIX	Yes		

- 7. DISCUSS AND TAKE ACTION TO APPOINTMENT OF MS. KAY WARREN TO SERVE AS TRUSTEE ON THE SOUTHEASTERN PUBLIC LIBRARY SYSTEM'S BOARD OF TRUSTEES FOR THE PERIOD JULY 1, 2014 – JUNE 30, 2017.** Ms. Latoya Pendergraft, Head Librarian, Wilburton Library, stated Ms. Warren's appointment is to fill the position of Ms. Pat Royce, who resigned. Vice Mayor Littlejohn asked if Ms. Warren is willing and able to serve on the Board of Trustees, to which Ms. Pendergraft replied, "Yes".

MOTION BY NIX, SECOND BY MINGS, TO APPROVE APPOINTMENT OF MS. KAY WARREN TO SERVE AS TRUSTEE ON THE SOUTHEASTERN PUBLIC LIBRARY SYSTEM'S BOARD OF TRUSTEES FOR THE PERIOD JULY 1, 2014 – JUNE 30, 2017.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
NEERING	Absent	KENDALL	Yes
NIX	Yes		

- 8. DISCUSS AND TAKE ACTION TO APPROVE RESOLUTION 14-1185, APPROVING PURCHASE OF TWO WILBURTON POLICE DEPARTMENT VEHICLES.** CH Bias discussed the purchase or lease of two vehicles to replace two old vehicles. The cost is excellent and the vehicles are clean with low mileage. Councilman Nix asked if the dealer would give a good trade in for WPD 2007 vehicle. City Attorney Brown asked if Ch Bias had received any other bid for vehicles to which CH Bias replied "No". Attorney Brown said more than one bid must be solicited before a motion can be presented to the Council.

MOTION BY LITTLEJOHN, SECOND BY NIX TO TABLE THE PURCHASE OF TWO VEHICLES FOR THE WPD UNTIL THE NEXT CITY COUNCIL MEETING AUGUST 14.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
NEERING	Absent	KENDALL	Yes
NIX	Yes		

9. NEW BUSINESS

Councilman Nix reviewed the file containing the monthly Vehicle Maintenance Reports from each department. He requested a letter be forwarded to those departments who have not provided their documentation requesting the files be brought up to date.

10. ADJOURN:

MOTION BY NIX, SECOND BY KENDALL TO ADJOURN.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
NEERING	Absent	KENDALL	Yes
NIX	Yes		

ABSENT

CINDEE BLANKENSHIP, City Clerk

STEPHEN BRINLEE, Mayor

ALLEN LITTLEJOHN, Ward 1

ABSENT

BILLY NEERING, Ward 2

DAVID NIX, Ward 3

MAE MINGS, Ward 4

JULIA KENDALL, Ward 5