

CITY OF WILBURTON
REGULAR SCHEDULED MEETING
September 15, 2014

Public Notice posted September 12, 2014, 9:00 a.m.
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Scheduled** Meeting held on the **15th** day of **September**, 2014 at **6:00p.m.** in the Wilburton City Hall Council Chambers. Mayor Stephen Brinlee presiding. Upon roll call, members answered:

LITTLEJOHN	PRESENT	MINGS	PRESENT
WARD 2	VACANT	KENDALL	PRESENT
WARD 3	VACANT		

Ministerial Alliance Minister Doug Hollinshead, New Life Christian Center, led the group in prayer followed by Mayor Brinlee leading the assembly in the Pledge of Allegiance.

CITIZEN COMMENTS: None

1. **DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING ON AUGUST 14, 2014.**
2. **DISCUSS AND TAKE ACTION TO APPROVE AUGUST 2014 CLAIMS FOR PAYMENT.**
3. **DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF THE PAYROLL SEPTEMBER 11 THROUGH OCTOBER 9, 2014.**

MOTION BY LITTLEJOHN, SECOND BY MINGS, TO COMBINE AND APPROVE ITEMS #1, #2, AND #3 ON THE AGENDA: APPROVE THE MINUTES OF AUGUST 14 REGULAR MEETING; APPROVE PAYMENT CLAIMS FOR AUGUST 2014; AND APPROVE PAYMENT OF PAYROLL FOR SEPTEMBER 11 THRU OCTOBER 9, 2014 PAYROLL PERIODS.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
VACANT	___	KENDALL	Yes
VACANT	___		

4. **DISCUSS AND TAKE ACTION TO APPROVE BUDGET ADJUSTMENTS TO FY 2013-14 BUDGET.** City Clerk Blankenship stated the adjustments were to close out and balance FY13-14 actions such as to void purchase orders not used and to transfer funds to the Parks and Recreation fund to correct a negative balance.

MOTION BY LITTLEJOHN, SECOND BY MINGS, TO APPROVE BUDGET ADJUSTMENTS TO FY 2013-14 BUDGET.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
VACANT	___	KENDALL	Yes
VACANT	___		

5. **DISCUSS AND TAKE ACTION TO APPROVE RESOLUTION 14-1187 ACCEPTING RESIGNATION OF WARD 2 COUNCILMAN BILLY NEERING AND DECLARING THE POSITION VACANT.** Mayor Brinlee stated a letter of resignation had been received from Mr. Neering who is working out of town and is unable to attend council meetings.

MOTION BY MINGS, SECOND BY KENDALL, TO APPROVE RESOLUTION 14-1187 ACCEPTING THE RESIGNATION OF WARD 2 COUNCILMAN BILLY NEERING AND DECLARING THE POSITION VACANT.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
VACANT	___	KENDALL	Yes
VACANT	___		

6. **DISCUSS AND TAKE ACTION TO APPROVE MR. TERRY HAYNES AS WARD 2 COUNCILMAN FOR THE REMAINDER OF THE TERM WHICH IS THROUGH THE ELECTION OF APRIL 7, 2015.** Mayor Brinlee stated Mr. Terry Haynes, the former Ward 2 Councilman, has graciously agreed to return to the position and remain until the deciding vote scheduled for April 7, 2015.

MOTION BY KENDALL, SECOND BY MINGS, TO APPROVE MR. TERRY HAYNES AS THE WARD 2 COUNCILMAN UNTIL THE ELECTION HELD APRIL 7, 2015.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
VACANT	—	KENDALL	Yes
VACANT	—		

7. **SWEARING IN OF NEWLY APPOINTED WARD 2 COUNCILMAN TERRY HAYNES.**

City Attorney Wes Brown proceeded to swear in Mr. Haynes with both oaths: Oath of Office for Wilburton City Councilman of Ward 2 and the Oath of Loyalty to the US and Oklahoma constitutions and laws. Mayor Brinlee welcomed Mr. Haynes stating he appreciated his return to the Council and his being able to go right to work.

8. **DISCUSS AND TAKE ACTION TO APPROVE GOING INTO EXECUTIVE SESSION TO DISCUSS APPOINTMENT OF COUNCILMAN/WOMAN FOR WARD 3, per Title 25, §307(B). “Executive sessions of public bodies will be permitted only for the purpose of discussing the employment, hiring, appointment....of any individual salaried public officer or employee... “**

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO GO INTO EXECUTIVE SESSION TO DISCUSS SELECTION OF COUNCILMAN/WOMAN FOR WARD 3.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
VACANT	—		

9. **DISCUSS AND TAKE ACTION TO APPROVE RETURN FROM EXECUTIVE SESSION TO CONTINUE CITY COUNCIL MEETING.**

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO RETURN FROM EXECUTIVE SESSION TO CONTINUE CITY COUNCIL MEETING.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
VACANT	—		

10. **DISCUSS AND TAKE ACTION TO APPROVE APPOINTMENT OF THE WARD 3 COUNCILMAN FOR REMAINDER OF THE TERM THROUGH ELECTION APRIL 2015.**

MOTION BY LITTLEJOHN, SECOND BY MINGS, TO APPOINT MR. DOUG SIMS AS THE WARD 3 COUNCILMAN UNTIL THE NEXT ELECTION SCHEDULED APRIL 7, 2015.

.Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
VACANT	—		

11. **SWEARING IN OF NEWLY APPOINTED WARD 3 COUNCILMAN DOUG SIMS.**

City Attorney Wes Brown proceeded to swear in Mr. Sims with both oaths: Oath of Office for Wilburton City Councilman for Ward 3 and the Oath of Loyalty to the US and Oklahoma constitutions and laws. Mayor Brinlee welcomed Mr. Sims stating he was happy to have a full slate of Councilmen to continue doing City’s work. Ms. Mings echoed his sentiments.

12. DISCUSS AND TAKE ACTION TO APPROVE RESOLUTION 14-1188 APPROVING APPLICATION FOR KEDDO REAP GRANT TO PURCHASE WPD VEHICLES AND WFD SELF CONTAINED BREATHING APPARATUS AIRPACS. Mayor Brinlee stated formerly approved REAP grants had been used for storm shelters and other City projects. These funds will be used to purchase vehicles for the Wilburton Police Department and for the Wilburton Fire Department to purchase SCBA airpacs. Councilman Littlejohn asked how many vehicles the WPD needed to purchase to which Chief Bias replied two vehicles.

MOTION BY HAYNES, SECOND BY KENDALL, TO APPROVE RESOLUTION 14-1188 APPROVING APPLICATION FOR KEDDO REAP GRANT FOR PURCHASING WPD VEHICLES AND WFD AIRPACS.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

13. DISCUSS AND TAKE ACTION TO APPROVE APPOINTMENT OF MR. TIGER DONOLEY TO THE PARKS AND RECREATION BOARD. Mayor Brinlee stated the Parks & Rec Board is one member shy of being a full board. Mr. Donoley has attended several meetings and is an interested citizen who volunteered to take the position. Councilman Littlejohn stated Mr. Donoley has been involved with the coaching of teams as his son was growing up in Wilburton and would make a good addition to the Board.

MOTION BY LITTLEJOHN, SECOND BY SIMS, TO APPROVE APPOINTMENT OF MR. TIGER DONOLEY TO THE PARKS AND RECREATION BOARD.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

14. NEW BUSINESS

Mayor Brinlee said he received two emails: one stating Wilburton has been determined to be the Safest City in Oklahoma; and the other stating Latimer County is the third Safest County in the State. City Attorney Brown stated Chief Bias is to be congratulated on his and his staff's excellent work in maintaining our safety. Additionally, the City staff and the Council have a big part in keeping the City streets safe. Mayor Brinlee added that he is proud to be a part of this community.

15. ADJOURN:

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO ADJOURN.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

CINDEE BLANKENSHIP, City Clerk

STEPHEN BRINLEE, Mayor

ALLEN LITTLEJOHN, Ward 1

TERRY HAYNES, Ward 2

DOUG SIMS, Ward 3

MAE MINGS, Ward 4

JULIA KENDALL, Ward 5