

CITY OF WILBURTON
REGULAR SCHEDULED MEETING
August 10, 2017

Public Notice posted August 9, 2017, 9:00a.m.
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Scheduled** Meeting held on the 10th day of **August, 2017 at 5:30p.m.** in the Wilburton City Hall Council chambers; Mayor Stephen Brinlee presiding. Rev Brian Caldwell, Gowen Baptist Church, opened the meeting with prayer after which Mayor Brinlee led the assembly in the Pledge of Allegiance to the flag.

ROLL CALL:

City Clerk Cindee Blankenship conducted the roll call with members responding:

LITTLEJOHN	PRESENT	MINGS	PRESENT
HAYNES	PRESENT	KENDALL	PRESENT
SIMS	PRESENT		

CITIZEN COMMENTS: None

- 1. DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE SPECIAL CITY COUNCIL MEETING OF JUNE 13, 2017.** Mayor Brinlee stated these Minutes were approved at the 13 July City Council Meeting. No Action.
- 2. DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF JULY 13, 2017.**
- 3. DISCUSS AND TAKE ACTION TO APPROVE JULY 2017 CLAIMS FOR PAYMENT.**
- 4. DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF PAYROLL AUGUST 11 THROUGH SEPTEMBER 14, 2017.**

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO COMBINE AND APPROVE ITEMS #2, #3, AND #4 ON THE AGENDA: APPROVE THE MINUTES OF JULY 13, 2017 REGULAR MEETING; APPROVE PAYMENT OF CLAIMS FOR JULY 2017; AND APPROVE PAYMENT OF PAYROLLS AUGUST 11 THROUGH SEPTEMBER 14, 2017.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

- 5. DISCUSS AND TAKE ACTION TO APPROVE RESOLUTION 17-1212, AUTHORIZE OMRF TO USE DIRECT DEPOSIT FOR MONTHLY DISBURSEMENTS OF RETIREMENT CHECKS.** Mayor Brinlee stated Oklahoma Municipal Retirement Fund (OMRF) requested this resolution to authorize use of direct deposit for checks of City of Wilburton retirees. This applies immediately to Mrs. Ronnie (Toye) Massey, but will be in effect for all future retirees, if desired.

MOTION BY HAYNES, SECOND BY KENDALL, TO APPROVE RESOLUTION 12-1212, AUTHORIZE OMRF TO USE DIRECT DEPOSIT FOR MONTHLY DISBURSEMENTS OF RETIREMENT CHECKS.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

- 6. DISCUSS AND TAKE ACTION TO APPROVE CONTRACT WITH CRAWFORD & ASSOCIATES FOR FY 2017-2018.** Mayor Brinlee stated this is the annual contract needed for them to support the City. Councilman Haynes asked if there is a change in their fees from last year to which City Clerk Blankenship answered there was no price change from last year's contract.

MOTION BY LITTLEJOHN, SECOND BY SIMS, TO APPROVE THE FY 2017-2018 CONTRACT WITH CRAWFORD AND ASSOCIATES.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MING	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

7. **DISCUSS AND TAKE ACTION TO APPROVE BID FOR \$8,000.00 WITH ARLEDGE & ASSOCIATES FOR FY 2016-2017 ANNUAL AUDIT OF CITY AND PWA.** Mayor Brinlee stated the City had retained Finley & Cook for many years and is pleased with their work; however, in a cost savings move, had gone out for bids for the FY 2016-2017 audit. Two bids were received: Finley & Cook, \$18,750, and Arledge & Associates, \$8,000. Councilman Haynes asked if anything is known about Arledge. City Clerk Blankenship stated they work with Crawford and Associates who said they were a good firm and would be able to work with either firm we selected.

MOTION BY SIMS, SECOND BY HAYNES, TO APPROVE BID FOR \$8000.00 WITH ARLEDGE & ASSOCIATES FOR FY 2016-2017 ANNUAL AUDIT OF CITY AND PWA BUDGETS.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MING	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

8. **DISCUSS AND TAKE ACTION TO APPROVE RE-APPOINTMENT OF TIGER DONOLEY TO THE PARK AND RECREATION (P&R) BOARD FOR A 3-YEAR TERM EFFECTIVE SEPTEMBER 15, 2017.** Mayor Brinlee stated Mr. Donoley has been on the P&R Board for one term. Councilman Haynes stated if Mr. Donoley is happy being on the Board and willing to remain, we should retain him.

MOTION BY LITTLEJOHN, SECOND BY MING, TO APPROVE RE-APPOINTMENT OF TIGER DONOLEY TO THE PARK AND RECREATION BOARD FOR A 3-YEAR TERM EFFECTIVE SEPTEMBER 15, 2017.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MING	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

9. **DISCUSS AND TAKE ACTION TO APPROVE EXPENDING NOT TO EXCEED \$50,000 FROM STREET DEPARTMENT FUND BALANCE FOR STREET RESURFACING.** Mayor Brinlee stated after working on the laydown machine for 2 days, it is road ready for use. He arranged for a State employee to assist in its use for upgrading some of the City streets beginning on West Cedar. Besides the need to purchase asphalt, Mayor Brinlee stated the goal is also to replace many street signs. City Clerk Blankenship stated there is \$58,700 in Street Fund. A discussion followed reference which fund to use for this project: Street Dept or Capital Improvement. Mayor Brinlee stated the City receives approximately \$25,000 annually from motor taxes which can be used for this. Councilman Haynes asked what streets are on the list to repair; he has a ward constituent who has requested many times the repair of the street by the hospital. Mayor Brinlee stated they are starting with small patches to gain expertise on the machine. Councilman Littlejohn stated NW 2nd by the new elementary school is important to repair. Mayor Brinlee stated that street is so bad, it may have to be contracted out for repair. He added that he had a conversation with the new Choctaw Councilperson for this area, Jennifer Woods, who stated she will work with us for upgrades.

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO APPROVE EXPENDING UP TO \$50,000 FROM CAPITAL IMPROVEMENT FUND FOR ASPHALT FOR STREET RESURFACING.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MING	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

10. **NEW BUSINESS**

None.

11. **ADJOURN:**

MOTION BY LITTLEJOHN, SECOND BY KENDALL, TO ADJOURN AT 5:44pm.

Upon roll call, members present voted as follows:

LITTLEJOHN

Yes

MINGS

Yes

HAYNES

Yes

KENDALL

Yes


SIMS

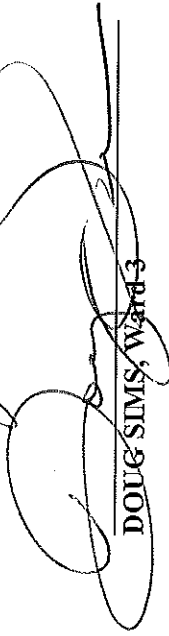
Yes


CINDEE BLANKENSHIP, City Clerk

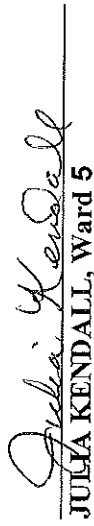

STEPHEN BRINLEE, Mayor


ALLEN LITTLEJOHN, Ward 1


TERRY HAYNES, Ward 2


DOUG SIMS, Ward 3


MAE MINGS, Ward 4


JULIA KENDALL, Ward 5