

CITY OF WILBURTON
REGULAR SCHEDULED MEETING

November 9, 2017

Public Notice posted November 8, 2017, 2:00p.m.
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Scheduled** Meeting held on the **9th day of November, 2017 at 5:30p.m.** in the Wilburton City Hall Council chambers; President Terry Haynes presiding; Mayor Stephen Brinlee was absent.

ROLL CALL:

City Clerk Cindee Blankenship conducted the roll call with members responding:

LITTLEJOHN	PRESENT	MINGS	PRESENT
HAYNES	PRESENT	KENDALL	PRESENT
SIMS	PRESENT		

CITIZEN COMMENTS: None

1. **DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF OCTOBER 12, 2017.**
2. **DISCUSS AND TAKE ACTION TO APPROVE OCTOBER 2017 CLAIMS FOR PAYMENT.**
3. **DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF PAYROLL NOVEMBER 10 THROUGH DECEMBER 14, 2017.**

MOTION BY LITTLEJOHN, SECOND BY SIMS, TO COMBINE AND APPROVE ITEMS #1, #2 AND #3 ON THE AGENDA: APPROVE THE MINUTES OF OCTOBER 12, 2017 REGULAR MEETING; APPROVE PAYMENT OF CLAIMS FOR OCTOBER 2017; AND APPROVE PAYMENT OF PAYROLLS NOVEMBER 10 THROUGH DECEMBER 14, 2017.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

4. **DISCUSS AND TAKE ACTION TO APPROVE LED LIGHTING RETROFIT OPTION FOR CITY HALL AND SENIOR CITIZEN BUILDINGS. CHRIS BURGER, FIRST LIGHT LIGHTING SYSTEMS, PRESENTING.** Mr. Burger distributed the results of his survey of City buildings to the Council members and explained the results, building by building. The retrofit is warranted for 5 years with no maintenance by City, only by First Light Lighting. LED technology is much more economical as shown in presented cost charts; current method is being phased out nationally. He demonstrated the light's brightness and explained that his company works with PSO to use current rebates as part of costs to City for retrofitting and explained the method the partnership works. City Attorney Wes Brown asked if First Light Lighting is the only source in Oklahoma for this technology to which Mr. Burger replied no. Attorney Brown stated with the amount being over \$5000, it appeared to require the City to go through the bid process for the retrofit.

President Haynes stated that as the Mayor was unavailable for this discussion, he preferred to not take any action at this time.

MOTION BY HAYNES, SECOND BY SIMS, TO TABLE APPROVAL OF THE LED LIGHTING RETROFIT OPTION FOR CITY HALL AND SENIOR CITIZEN BUILDINGS UNTIL FURTHER INFORMATION IS AVAILABLE.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

5. **DISCUSS AND TAKE ACTION TO APPROVE RESOLUTION 17-1216, COMMITTING CITY OF WILBURTON TO ADOPT AND IMPLEMENT A WORKPLACE WELLNESS POLICY BY CITY COUNCIL OF THE CITY OF WILBURTON.** Ms. Vega explained the resolution was initiated to state what already has been initiated, offering employees healthy food choices in vending machines and encouraging all employees to exercise regularly.

MOTION BY SIMS, SECOND BY KENDALL, TO APPROVE RESOLUTION 17-1216, COMMITTING CITY COUNCIL TO ADOPT AND IMPLEMENT A WORKPLACE WELLNESS POLICY BY CITY COUNCIL OF THE CITY OF WILBURTON.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

6. **DISCUSS AND TAKE ACTION TO APPROVE RESOLUTION 17-1217, COMMITTING TO ENCOURAGE HEALTHY PURCHASES FROM FOOD RETAILERS.** Ms. Vega stated this is a resolution encouraging both businesses to offer healthy purchase options and to encourage citizens to purchase healthy options. The purpose is to have healthier citizens.

MOTION BY LITTLEJOHN, SECOND BY MINGS, TO APPROVE RESOLUTION 17-1217, COMMITTING TO ENCOURAGE HEALTHY PURCHASES FROM FOOD RETAILERS.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

7. **DISCUSS AND TAKE ACTION TO APPROVE RESOLUTION 17-1218, APPROVING DATES OF 2018 CITY COUNCIL MEETINGS.** President Haynes stated this is the annual action to approve the dates of the 2018 Wilburton City Council meetings.

MOTION BY LITTLEJOHN, SECOND BY KENDALL, TO APPROVE RESOLUTION 17-1218, APPROVING DATES OF THE 2018 CITY COUNCIL MEETINGS.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

8. **DISCUSS AND TAKE ACTION TO APPROVE RESOLUTION 17-1219, APPROVING 2018 EMPLOYEE HOLIDAYS.** President Haynes asked if these dates had been coordinated with the State holidays and was told these dates are in compliance with the approved 2018 State holidays.

MOTION BY SIMS, SECOND BY KENDALL, TO APPROVE RESOLUTION 17-1219, APPROVING 2018 EMPLOYEE HOLIDAYS.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

9. **NEW BUSINESS:**

None.

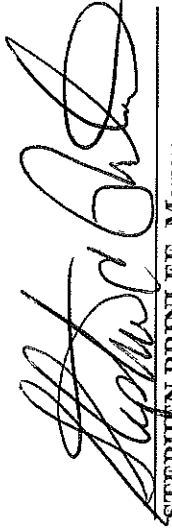
10. **ADJOURN:**

MOTION BY LITTLEJOHN, SECOND BY SIMS, TO ADJOURN AT 6:10pm.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

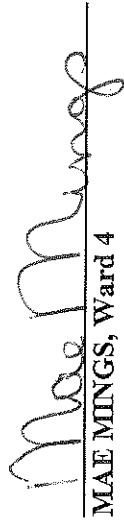

CINDEE BLANKENSHIP, City Clerk

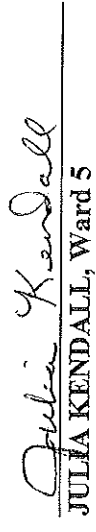

STEPHEN BRINLEE, Mayor


ALLEN LITTLEJOHN, Ward 1


TERRY HAYNES, Ward 2


DOUG SIMS, Ward 3


MAE MINGS, Ward 4


JULIA KENDALL, Ward 5