

**CITY OF WILBURTON**  
REGULAR SCHEDULED MEETING

October 12, 2017

Public Notice posted October 11, 2017, 10:00a.m.

Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Scheduled** Meeting held on the 12<sup>th</sup> day of **October, 2017 at 6:10p.m.** in the Wilburton City Hall Council chambers; Mayor Stephen Brinlee presiding..

**ROLL CALL:**

City Clerk Cindee Blankenship conducted the roll call with members responding:

LITTLEJOHN	PRESENT	MINGS	PRESENT
HAYNES	PRESENT	KENDALL	PRESENT
SIMS	PRESENT		

**CITIZEN COMMENTS:** None

1. **DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE EMERGENCY SPECIAL CITY COUNCIL MEETING OF SEPTEMBER 13, 2017.**
2. **DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF SEPTEMBER 14, 2017.**
3. **DISCUSS AND TAKE ACTION TO APPROVE SEPTEMBER 2017 CLAIMS FOR PAYMENT.**
4. **DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF PAYROLL OCTOBER 13 THROUGH NOVEMBER 9, 2017.**

MOTION BY LITTLEJOHN, SECOND BY SIMS, TO COMBINE AND APPROVE ITEMS #1, #2, #3, AND #4 ON THE AGENDA: APPROVE THE MINUTES OF THE EMERGENCY SPECIAL CITY COUNCIL MEETING OF SEPTEMBER 13, 2017; APPROVE THE MINUTES OF SEPTEMBER 14, 2017 REGULAR MEETING; APPROVE PAYMENT OF CLAIMS FOR SEPTEMBER 2017; AND APPROVE PAYMENT OF PAYROLLS OCTOBER 12 THROUGH NOVEMBER 9, 2017.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

5. **DISCUSS AND TAKE ACTION TO APPROVE RESOLUTION 17-1215, OF THE CITY COUNCIL OF THE CITY OF WILBURTON, OKLAHOMA (THE "CITY"), APPROVING ACTION TAKEN BY THE WILBURTON PUBLIC WORKS AUTHORITY (THE "AUTHORITY") AUTHORIZING THE ISSUANCE, SALE AND DELIVERY OF A PROMISSORY NOTE OF THE AUTHORITY TO THE OKLAHOMA WATER RESOURCES BOARD (OWRB); RATIFYING, CONFIRMING, AND APPROVING A LEASE, AS AMENDED; RATIFYING AND CONFIRMING A SALES TAX AGREEMENT OR IN THE ALTERNATIVE AUTHORIZING EXECUTION OF A NEW SALES TAX AGREEMENT; AND CONTAINING OTHER PROVISIONS RELATED THERETO.**

Mayor Brinlee stated this is City side of issue discussed at PWA Trust Meeting.

MOTION BY HAYNES, SECOND BY KENDALL, TO APPROVE RESOLUTION 17-1215, APPROVING ACTION TAKEN BY THE WILBURTON PUBLIC WORKS AUTHORITY AUTHORIZING THE ISSUANCE, SALE AND DELIVERY OF A PROMISSORY NOTE OF THE AUTHORITY TO THE OWRB; RATIFYING, CONFIRMING, AND APPROVING A LEASE, AS AMENDED; RATIFYING AND CONFIRMING A SALES TAX AGREEMENT OR IN THE ALTERNATIVE, AUTHORIZING EXECUTION OF A NEW SALES TAX AGREEMENT; AND CONTAINING OTHER PROVISIONS RELATED THERETO

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

6. **DISCUSS AND TAKE ACTION TO APPROVE FUNDING ALTERNATIVES FOR THE CLEAN WATER STATE REVOLVING FUND (CWSRF) AND COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECTS.** Mayor Brinlee stated this was approved by PWA and the City Council needs to address separately. PWA approved Alternative #1 for Sewer System Improvement for cost of \$800,000 with funding provided by CDBG, OWRB CWSRF principal forgiveness, City funds to match CDBG, and PWA funds to match CWSRF from refinance savings.

MOTION BY SIMS, SECOND BY MINGS, TO APPROVE ALTERNATIVE #1 FOR THE CLEAN WATER STATE REVOLVING FUND (CWSRF) AND COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECTS.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

7. **DISCUSS AND TAKE ACTION TO APPROVE PURCHASE OF ONE (1) LOT NEXT/SOUTH OF MUSEUM, 206 NORTH CENTRAL, WITH APPRAISED VALUE OF \$8,500, FOR VISITOR/EMPLOYEE PARKING.** Mayor Brinlee stated he thought this was a good buy for the City: it is an old house that can be torn down. The listed price is \$8500, but he believed the bank will take \$6,000. Councilman Haynes stated this lot would fill a great need for museum parking as it has good access. It will take extensive clearing, but possibly can use City manpower. If there comes a time when it is not needed, City can later sell. City Attorney Brown suggested the Council can authorize the Mayor to negotiate a sale and then report back to Council to get approval for specific amount, or can eliminate a need to return to Council and speed up purchase and suggest an offer.

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO AUTHORIZE MAYOR TO OFFER \$6,000 FOR LOT AT 206 N. CENTRAL FOR USE AS VISITOR AND EMPLOYEE PARKING AT MUSEUM.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

8. **DISCUSS AND TAKE ACTION TO APPROVE PURCHASE OF TWO (2) LOTS ADJACENT TO WILBURTON HOUSING AUTHORITY (WHA), 509 E. ASH AVENUE, AT APPRAISED VALUE OF \$16,000.** Mayor Brinlee stated he had been unsuccessful at finding a grant with the Federal Housing Authority to assist in the purchase of the lots; therefore, he suggested the Council table the item for now. One of the lots has a house and the other is cleared. They are located west of WHA, so would be available land for any future expansion of WHA. Mayor Brinlee stated that it would be prudent to wait a month to determine if the City had an option of purchasing without using City funds, but it is a good buy.

MOTION BY LITTLEJOHN, SECOND BY KENDALL, TO TABLE ITEM 8. PURCHASE OF TWO (2) LOTS ADJACENT TO WHA, 509 E. ASH AVENUE, AT APPRAISED VALUE OF \$16,000.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

9. **DISCUSS AND TAKE ACTION TO APPROVE BUDGET ADJUSTMENT OF \$8502.00 TO MOVE FROM MISCELLANEOUS REVENUE TO WILBURTON POLICE DEPARTMENT (WPD) MISCELLANEOUS EXPENSE ACCOUNT TO PAY FOR BACK-THE-BLUE-BULL BASH.** City Clerk Blankenship explained the \$8502 is the profit from, not the amount to pay for, the Back-The-Blue-Bull Bash. Fund transfer is to be used for Item 10. Mobil Cop System purchase,

MOTION BY HAYNES, SECOND BY SIMS, TO APPROVE BUDGET ADJUSTMENT OF \$8402 TO MOVE FROM MISCELLANEOUS REVENUE TO WPD MISCELLANEOUS EXPENSE ACCOUNT.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

**10. DISCUSS AND TAKE ACTION TO APPROVE THE PURCHASE OF COMPUTERS FOR MOBILE COP FOR THE WPD FOR \$18,827.26.** Ch Bias stated he has raised all but \$2,955 for the purchase of computers, software and everything.

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO APPROVE \$3,000 FROM CAPITAL IMPROVEMENT FUNDS FOR PURCHASE OF MOBILE COP COMPUTER SYSTEMS FOR WPD PATROL VEHICLES.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MING	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

**11. DISCUSS AND TAKE ACTION TO APPROVE WAIVING VENDOR FEES FOR CITY OF WILBURTON FALL FEST VENDORS, 19 THRU 22 OCTOBER 2017.** Mayor Brinlee stated this action has been approved for the past several years.

MOTION BY HAYNES, SECOND BY SIMS, TO APPROVE WAIVING VENDOR FEES FOR CITY OF WILBURTON FALL FEST VENDORS, 19 THRU 22 OCTOBER 2017.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MING	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

**12. DISCUSS AND TAKE ACTION TO APPROVE CITY CODE ORDINANCE NO. 17-1100 AMENDING CHAPTER 11, HEALTH AND SAFETY, ADDING ARTICLE 7. REGULATING THE USE OF TOBACCO AND VAPOR PRODUCTS.** Ms. Vega explained this Ordinance is required to apply for a "Certified Healthy City" which, when approved, qualifies us for application for a \$20,000 grant to use for whatever we select: splash pad, walking track, restrooms, etc. Mayor Brinlee stated we are working on other grants with the goal of getting approximately \$200,000. We have regulated tobacco, now regulating use of vapors. Councilman Haynes asked if this is enforceable, but not fineable to which Ms. Vega stated can be fined, if coded. City Attorney Brown stated applies only on City owned property including vehicles and the parks.

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO CITY CODE ORDINANCE NO. 17-1100 AMENDING CHAPTER 11, HEALTH AND SAFETY, ADDING ARTICLE 7. REGULATING THE USE OF TOBACCO AND VAPOR PRODUCTS.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MING	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

**13. NEW BUSINESS:**

None.

**14. ADJOURN:**

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO ADJOURN AT 6:40pm.

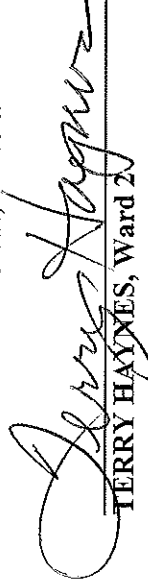
Upon roll call, members present voted as follows:

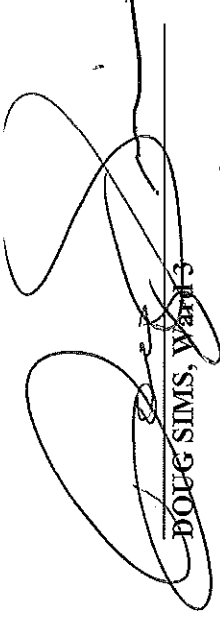
LITTLEJOHN	Yes	MING	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

  
CINDEE BLANKENSHIP, City Clerk

  
STEPHEN BRINLEE, Mayor

  
ALLEN LITTLEJOHN, Ward 1

  
TERRY HAYNES, Ward 2



---

DOUG SIMS, Ward 3



---

MAE MINGS, Ward 4



---

JULIA KENDALL, Ward 5