

CITY OF WILBURTON
REGULAR SCHEDULED MEETING

December 14, 2017

Public Notice posted December 12, 2017, 1:30p.m.
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Scheduled** Meeting held on the 14th day of **December, 2017 at 5:30p.m.** in the Wilburton City Hall Council chambers; Mayor Stephen Brinlee presiding. Rev Richard Matthews, Freewill Baptist Church, opened the meeting with prayer after which Mayor Brinlee led the assembly in the Pledge of Allegiance to the flag

ROLL CALL:

City Clerk Cindee Blankenship conducted the roll call with members responding:

LITTLEJOHN	PRESENT	MINGS	PRESENT
HAYNES	PRESENT	KENDALL	PRESENT
SIMS	PRESENT		

CITIZEN COMMENTS: None

1. DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF NOVEMBER 9, 2017.
2. DISCUSS AND TAKE ACTION TO APPROVE NOVEMBER 2017 CLAIMS FOR PAYMENT.
3. DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF PAYROLLS DECEMBER 15, 2017 THROUGH JANUARY 11, 2018.

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO COMBINE AND APPROVE ITEMS #1, #2 AND #3 ON THE AGENDA: APPROVE THE MINUTES OF NOVEMBER 9, 2017 REGULAR MEETING; APPROVE PAYMENT OF CLAIMS FOR NOVEMBER 2017; AND APPROVE PAYMENT OF PAYROLLS DECEMBER 15, 2017 THROUGH JANUARY 11, 2018.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

4. DISCUSS AND TAKE ACTION TO APPROVE THREE BUDGET ADJUSTMENTS FOR PAYMENT OF WILBURTON POLICE DEPARTMENT (WPD) MOBILE COP PROGRAM SOFTWARE AND COMPUTERS: FUND #1; FUND #15; AND FUND #43. City Clerk Blankenship described required transactions for each fund and purpose of each transaction.

MOTION BY HAYNES, SECOND BY SIMS, TO APPROVE THREE BUDGETS ADJUSTMENTS IN FUNDS #1, 15, & 43 FOR PAYMENT OF WPD MOBILE COP PROGRAM SOFTWARE AND COMPUTERS.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

5. DISCUSS AND TAKE ACTION TO APPROVE EASTERN OKLAHOMA STATE COLLEGE (EOSC) INVOICE FOR \$5,000 FOR SMALL BUSINESS DEVELOPMENT CENTER (SBDC) PARTNERSHIP. Dr. Steve Smith, President EOSC, and Ms. Dana Hogle, Director SDBC, discussed the SBDC program. Ms. Hogle distributed and discussed the packet with a synopsis of the program including a summary of actions to date. SBDC covers 4 counties and is helpful to not only new businesses but also to existing small businesses. Dr. Smith stated the program originally was a federal program with Oklahoma as the initial model state. "It is a great investment in our community and the counties it services. The program has exceeded my expectations."

MOTION BY LITTLEJOHN, SECOND BY MINGS, TO APPROVE EOSC INVOICE FOR \$5,000 FOR SBDC PARTNERSHIP.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

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6. DISCUSS AND TAKE ACTION TO APPROVE LED LIGHTING RETROFIT OPTION FOR CITY HALL AND SENIOR CITIZEN BUILDINGS. (TABLED 9 NOVEMBER 2017)

Mayor Brinlee discussed the cost savings and cost to implement the LED retrofit option for City buildings. Councilman Haynes discussed the PSO rebate and possible rate change. Councilman Littlejohn stated he agreed with the concept and the savings is good and implementation would mean immediate savings, but he desires confirmation of the requirement to bid and current PSO rebate rate. Mayor Brinlee stated he would get the information requested.

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO TABLE APPROVAL OF THE LED LIGHTING RETROFIT OPTION FOR CITY HALL AND SENIOR CITIZEN BUILDINGS UNTIL FURTHER INFORMATION IS AVAILABLE.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

7. DISCUSS AND TAKE ACTION TO APPROVE REFUNDABLE EXPENDITURE OF \$8,015 FOR 6EA WPD VESTS. Ch Bias stated WPD has an approved grant from Oklahoma Grant Association which will refund the purchase price. This amount provides both a vest and a body camera for every WPD officer.

MOTION BY HAYNES, SECOND BY SIMS, TO APPROVE REFUNDABLE EXPENDITURE OF \$8,015 FOR 6EA WPD VESTS,

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

8. DISCUSS AND TAKE ACTION TO APPROVE ORDINANCE 17-1101, ADDING A TECHNOLOGY FEE TO EACH CITATION DISPOSED OF IN THE CITY MUNICIPAL COURT. Mayor Brinlee stated this is in conjunction with purchased software for each police vehicle for required agency checks of stopped citizens. This ordinance has been enacted in other Oklahoma counties purchasing the software package. The need for an Emergency Clause was discussed and it was determined to drop the clause and state the ordinance is effective in 60 days.

MOTION BY LITTLEJOHN, SECOND BY KENDALL, TO APPROVE ORDINANCE 17-1101, ADDING A TECHNOLOGY FEE OF \$10.00 TO EACH CITATION DISPOSED OF IN THE CITY MUNICIPAL COURT.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

9. NEW BUSINESS:

None.

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10. ADJOURN:

MOTION BY HAYNES, SECOND BY LITTLEJOHN, TO ADJOURN AT 6:05pm.


Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		


CINDEE BLANKENSHIP, City Clerk


STEPHEN BRINLEE, Mayor


ALLEN LITTLEJOHN, Ward 1


TERRY HAYNES, Ward 2


DOUG SIMS, Ward 3

MAE MINGS, Ward 4 Absent 01-11-18


JULIA KENDALL, Ward 5