

CITY OF WILBURTON
REGULAR SCHEDULED MEETING
September 14, 2017

Public Notice posted September 12, 2017, 1:00p.m.
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Scheduled** Meeting held on the 14th day of **September, 2017** at **5:30p.m.** in the Wilburton City Hall Council chambers; Mayor Stephen Brinlee presiding. Rev Doug Hollenshead, Pinewood Community Church, opened the meeting with prayer after which Mayor Brinlee led the assembly in the Pledge of Allegiance to the flag.

ROLL CALL:

Acting Clerk Lori Chrestman conducted the roll call with members responding:

LITTLEJOHN	PRESENT	MINGS	PRESENT
HAYNES	PRESENT	KENDALL	PRESENT
SIMS	PRESENT		

CITIZEN COMMENTS: None

- 1. DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF AUGUST 10, 2017.**
- 2. DISCUSS AND TAKE ACTION TO APPROVE AUGUST 2017 CLAIMS FOR PAYMENT.**
- 3. DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF PAYROLL SEPTEMBER 15 THROUGH OCTOBER 12, 2017.**

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO COMBINE AND APPROVE ITEMS #1, #2, AND #3 ON THE AGENDA: APPROVE THE MINUTES OF AUGUST 10, 2017 REGULAR MEETING; APPROVE PAYMENT OF CLAIMS FOR AUGUST 2017; AND APPROVE PAYMENT OF PAYROLLS SEPTEMBER 15 THROUGH OCTOBER 12, 2017.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

- 4. DISCUSS AND TAKE ACTION TO APPROVE ADDING FOLLOWING PERSONNEL AS AUTHORIZED TO SIGN FOR CITY OF WILBURTON MONEY BAG(S) FROM LATIMER STATE AND 1ST NATIONAL BANKS: MS. DEBBIE VEGA; MS. DEBBIE CROUCH; MS. LORI CHRESTMAN; AND MS. DEDE RICHARDSON.** Mayor Brinlee stated there are occasions when City Clerk Blankenship is unable to pick up the empty money bags. Each bank requires written authorization to release the bags to named individuals.

MOTION BY HAYNES, SECOND BY KENDALL, TO APPROVE ADDING FOLLOWING PERSONNEL AS AUTHORIZED TO SIGN FOR CITY OF WILBURTON MONEY BAG(S) FROM LATIMER STATE AND 1ST NATIONAL BANKS: MS. DEBBIE VEGA; MS. DEBBIE CROUCH; MS. LORI CHRESTMAN; AND MS. DEDE RICHARDSON

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

- 5. DISCUSS AND TAKE ACTION TO APPROVE RESOLUTION 17-1213, PWA NOTE WITH OKLAHOMA WATER RESOURCE BOARD (OWRB) RATIFYING, CONFIRMING AND APPROVING A LEASE, AS AMENDED, APPROVING AND AUTHORIZING EXECUTION OF A SUBORDINATE LIEN SALES TAX AGREEMENT; AND CONTAINING OTHER PROVISIONS RELATED THERETO.** Mr. Nate Ellis, The Public Finance Law Group, PLLC, stated this resolution is required for approval by the Wilburton City Council authorizing the PWA Board to be the "Trust" to apply for a "forgiveness loan" which process is the same as for other loan applications, for a clean water State Revolving Fund loan from the OWRB for the total aggregate principal amount of \$204,760.00. The money is "forgiven" with the project paid for with the approved \$204,760.00 (voided if unauthorized purchases/services made). City of Wilburton qualified for this program because of a previous FAP loan and Sewer Plant

refinancing 3 years ago. Mayor Brinlee stated the City has applied for a CDBG Grant which the City will turn back if received. Mr. Dale Burke, ISG, stated he did not think there will be an issue as the City has applied several time before for that grant and not been approved and this year the grants are very competitive, so chances are slim to be approved. He recommended if approved, the City consider approval of both grants; both are for the same amount.

The loan will be voted on November 1 at OWRB Board meeting. Mr. Ellis stated he could not promise it will be approved, but the Board has never before rejected a loan proposed by the staff.

MOTION BY HAYNES, SECOND BY SIMS, TO APPROVE RESOLUTION 17-1213, PWA NOTE WITH OWRB RATIFYING, CONFIRMING AND APPROVING A LEASE, AS AMENDED, APPROVING AND AUTHORIZING EXECUTION OF A SUBORDINATE LIEN SALES TAX AGREEMENT; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

6. **DISCUSS AND TAKE ACTION TO APPROVE REIMBURSEMENT TO A-OK RAILROAD FOR FRONTING \$4,500.00 TO R&C RODEO FOR LIVESTOCK FOR BACK-THE-BLUE-BULL-BASH FUNDRAISER, SEPTEMBER 23, 2017.** Mayor Brinlee stated by law the City cannot pay for the livestock prior to the fundraiser; however, R&C Rodeo wanted the money up front, requiring payment prior to the event. City Attorney Brown advised that even though the money has been raised and is in the WPD account, the City must be careful and ensure transparency and documentation for each step in the administrative process. He recommended future events have an account set up specifically for that event. Mr. Donoley, A-OK RR, stated he was happy to circumvent the possibility of an issue.

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO APPROVE REIMBURSEMENT TO A-OK RAILROAD FOR FRONTING \$4,500.00 TO R&C RODEO FOR LIVESTOCK FOR BACK-THE-BLUE-BULL-BASH FUNDRAISER, SEPTEMBER 23, 2017.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

7. **NEW BUSINESS**

None.

8. **ADJOURN:**

MOTION BY HAYNES, SECOND BY SIMS, TO ADJOURN AT 5:50pm.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		



CINDEE BLANKENSHIP, City Clerk



STEPHEN BRINLEE, Mayor


ALLEN LITTLEJOHN, Ward 1


TERRY HAYNES, Ward 2


DOUG SIMS, Ward 3


MAE MINGS, Ward 4


JULIA KENDALL, Ward 5