

CITY OF WILBURTON
SPECIAL SCHEDULED MEETING
May 24, 2018

Public Notice posted May 22, 2018, 4:00p.m.
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Special Scheduled Meeting** held on the 24th day of **May, 2018 at 6:00p.m.** in the Wilburton City Hall Council chambers; Mayor Stephen Brinlee presiding. Mayor Brinlee led the assembly in the Pledge of Allegiance to the flag.

ROLL CALL:

City Clerk Cindee Blankenship conducted the roll call with members responding:

LITTLEJOHN	PRESENT	MINGS	PRESENT
HAYNES	PRESENT	KENDALL	ABSENT
SIMS	PRESENT		

CITIZEN COMMENTS: None

- 1. COMPLETE OKLAHOMA MUNICIPAL ASSURANCE GROUP (OMAG) PRESCRIBED TRAINING IN PREPARATION OF STABILITY TEST. Training Conducted by Bill Tackett, Director, Risk Management Services, and David Weatherford. No Council Action Required.** Mr. Tackett stated the purpose of the training is to complete requirements for the OMAG Recognition Program. Completion of the training will strengthen the City of Wilburton's governance as well as earn a monetary reward. Requirements include training of each council member, adoption of a Council Handbook which was accomplished in February 2018, completion of the Stability Test, adoption of a resolution supporting participation in the OMAG Recognition Program, and review of municipal insurance coverage. Mr. Tackett and Mr. Weatherford then conducted the training which included discussion of components needed to have minimum risk liability and maximum effective decision making skills as municipal decision making body. Note: Ward 5 Councilwoman Julia Kendall completed the training online prior to her departure for travel.
- 2. COMPLETION OF OMAG STABILITY TEST. No Council Action Required.** Mr. Tackett and Mr. Weatherford conducted the Stability Test to measure the improvement of Council members after completed training.
- 3. DISCUSS AND TAKE ACTION TO APPROVE RESOLUTION 18-1223, OMAG RECOGNITION PROGRAM PARTICIPATION APPROVAL.** Mayor Brinlee reviewed the Resolution.
MOTION BY HAYNES, SECOND BY LITTLEJOHN, TO APPROVE RESOLUTION 18-1223, OMAG RECOGNITION PROGRAM PARTICIPATION APPROVAL.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Absent
SIMS	Yes		
- 4. DISCUSS AND TAKE ACTION TO WAIVE PROVISION OF CITY CODE, CHAPTER 8, FINANCE AND BUSINESS, ARTICLE 6. PURCHASES, CONTRACTS, ETC., SECTION 8-36. PURCHASES: COMPETITIVE BIDDING.** Mayor Brinlee stated WFD Chief Donoley purchased 3 pieces of fire equipment directly from a vendor. Chief Donoley explained an opportunity presented itself for the City of acquire \$160,000 worth of equipment for a third of that. He stated even though a short notice, he purchased flight tickets at a premium cost to go to Michigan to inspect the equipment which included bunker gear and 2 sets of jaws of life left inside the trucks at no extra cost. This purchase updated City of Wilburton equipment by 10 years, replacing 2 other units that are really old. This purchase was short notice, but the rewards to the City were so great, he quickly made the agreement, plus made the first payment out of his funds.
Council Members discussed with CH Donoley the need to follow prescribed regulations for purchases of equipment. CH Donoley stated he understood the need.

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO APPROVE WAIVING OF PROVISION OF CITY CODE CHAPTER 8, FINANCE AND BUSINESS, ARTICLE 6. PURCHASES, CONTRACTS, ETC., SECTION 8-36. PURCHASES: COMPETITIVE BIDDING.

