

CITY OF WILBURTON

REGULAR MEETING

May 12, 2022

Public Notice posted May 11, 2022, 11:30a.m.
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Meeting** held on the **12th day of May 2022** at **5:30p.m.** with Mayor Stephen Brinlee presiding. Mayor Brinlee led the group in the Pledge of Allegiance after which the Roll Call was conducted.

ROLL CALL:

City Clerk Blankenship conducted the Roll Call with members responding:

LITTLEJOHN	PRESENT	GOAD	ABSENT
HAYNES	PRESENT	KENDALL	PRESENT
SIMS	PRESENT		

CITIZEN COMMENTS:

There were no sign-ins on the Citizen Comment Sign-In Sheet.

- 1. DISCUSS AND TAKE ACTION TO APPROVE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF APRIL 14, 2022.**
- 2. DISCUSS AND TAKE ACTION TO APPROVE APRIL 2022 CLAIMS FOR PAYMENT.**
- 3. DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF PAYROLLS MAY 13 THROUGH JUNE 9, 2022.**

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO COMBINE AND APPROVE FIRST THREE ITEMS ON THE AGENDA.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	<i>Absent</i>
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

NOTE: Councilwoman Goad arrived at 5:34p.m.

- 4. DISCUSS AND TAKE ACTION TO APPROVE BID FROM VORTEX FOR SPLASH PAD FOR \$179,900 PAID FROM GENERAL FUND, FUND BALANCE AND REIMBURSEMENT OF \$40,000 FROM LIONS CLUB & \$40,000 FROM CHOCTAW NATION OF OKLAHOMA AND RELATED BUDGET AMENDMENTS.** Councilman Haynes stated this bid relates to Agenda Item addressed before the Pandemic in 2019. He asked where the Splash Pad will be constructed? Dir Elder stated at the Rosebure Sports Complex behind the Shelter, near the Concession stand. Councilman Littlejohn asked how long the Construction period is anticipated to take to which Dir Elder stated it will take 30 days from the notification to Vortex. A discussion followed concerning the selected design which includes only lion heads where an animal head is located to honor the Lions Club; if the size is ample for the population; if the four benches shown are enough; and the lack of shade. Dir Elder concluded the conversation with the statements that the Choctaw Nation has stated they will add extra benches and the City can plant trees for shade. Councilman Sims asked what preparation is needed by the City for the installation of the Splash Pad? Dir Elder stated the plans are "Turn Key Ready". PWA has already prepared for the increased water use of 97 gallons a minute. Vortex will conduct a 1-day Training Class on maintenance of Splash Pad prior to use by City. Of the four quotes received 12 November 2020, this is "the best product". Councilman Littlejohn stated the Lions Club funding was contingent upon the approval by the Council and availability Choctaw Nation funds; so, the cooperation of all three entities was critical.

MOTION BY LITTLEJOHN, SECOND BY SIMS, TO APPROVE BID FROM VORTEX FOR SPLASH PAD FOR \$179,900 PAID FOR FROM GENERAL FUND, FUND BALANCE; REIMBURSEMENT OF \$40,000 FROM LIONS Club; AND \$40,000 FROM CHOCTAW NATION OF OKLAHOMA AND RELATED BUDGET AMENDMENTS.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

- 5 DISCUSS AND TAKE ACTION TO APPROVE PURCHASE PRICE OF \$21,750 FOR GRINDER PUMP WITH AUGMENTING FUNDS FROM REAP (\$9,500) GRANT AND ARPA GRANTS FUNDS AND RELATED BUDGET AMENDMENTS.** Dir Elder stated the Council approved the REAP Grant application before which was approved. Use of ARPA and REAP grants will pay for the Grinder Pump. Councilman Haynes asked what the lead time is for receipt to which Dir Elder replied It is 8 weeks. The one in use now is functional: the new one is heavy duty and will deal with any debris passing through.

MOTION BY SIMS, SECOND BY GOAD, TO APPROVE PURCHASE PRICE OF \$21,750 FOR GRINDER PUMP WITH AUGMENTING FUNDS FROM REAP (\$9,500) GRANT AND ARPA GRANT FUNDS AND RELATED BUDGET AMENDMENTS.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

- 6. DISCUSS AND TAKE ACTION TO APPROVE DECLARING AS SURPLUS PROPERTY: 2005 ZERO TURN JOHN DEERE MOWER, VIN 179137VD358; 2003 1500 CHEVROLET TRUCK, VIN 2GCEK19T711315841; AND 2007 CHEVROLET SILVERADO TRUCK, VIN 2GCEK19J171633719; AND 1988 FORD TANKER PUMPER, VIN 1PDYK90R4KVA52384.** Councilman Haynes asked if the pickups listed are prior donations. Dir Elder stated they are not donated, but there is one on PWA Agenda that is. Councilman Haynes asked if the trucks need to be replaced with new trucks to which Dir Elder stated both Water Maintenance and Street Department could use new trucks, but with all the other projects going, each department will make do for another year.

MOTION BY HAYNES, SECOND BY KENDALL, TO APPROVE DECLARING AS SURPLUS PROPERTY: 2005 ZERO TURN JOHN DEERE MOWER, VIN 179137VD358; 2003 1500 CHEVROLET TRUCK, VIN 2GCEK19T711315841; AND 2007 CHEVROLET SILVERADO TRUCK, VIN 2GCEK19J171633719; AND 1988 FORD TANKER PUMPER, VIN 1PDYK90R4KVA52384.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

- 7. DISCUSS AND TAKE ACTION TO APPROVE \$7,320 (\$5,720 FOR 92 TONS ASPHALT PLUS \$1,600 TRUCKING) FOR OVERLAY OF HENRY CIRCLE STREET FROM GENERAL FUND, FUND BALANCE AND RELATED BUDGET AMENDMENTS.** Mayor Brinlee stated they have measured out the materials needed. Councilman Haynes inquired as to who is doing the trucking. Dir Elder stated this is a small job, as are the other two jobs listed on the Agenda. Cost last year was \$80 to \$85 per hour, but this year is \$90 to \$95; so will take 2 trucks for 1 day. Normally, I call local contractors and compare their prices and availability. The asphalt is available and so we will do these jobs back-to-back: prep work is needed only on Henry Circle.

MOTION BY HAYNES, SECOND BY GOAD, TO APPROVE \$7,320 (\$5720 FOR 92 TONS ASPHALT PLUS \$1600 TRUCKING) FOR OVERLAY OF HENRY CIRCLE STREET FROM GENERAL FUND, FUND BALANCE AND RELATED BUDGET AMENDMENTS

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

- 8. DISCUSS AND TAKE ACTION TO APPROVE \$15,978 (\$13,578 FOR 219 TONS ASPHALT PLUS \$2,400 TRUCKING) FOR OVERLAY OF NW 5th STREET FROM BLAIR TO CADDO FROM GENERAL FUND BALANCE AND RELATED BUDGET AMENDMENTS.** Councilman Haynes Commented that theoretically this is only one block long. Dir Elder stated that is accurate, but it is very wide. He added these jobs are on short streets which are perfect for them to try out their machine to see how both the machine and the men perform.

MOTION BY LITTLEJOHN, SECOND BY KENDALL, TO APPROVE \$15,978 (\$13,578 FOR 219 TONS ASPHALT PLUS \$2,400 TRUCKING) FOR OVERLAY OF NW 5th STREET FROM BLAIR TO CADDO FROM GENERAL FUND BALANCE AND RELATED BUDGET AMENDMENTS.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

9. **DISCUSS AND TAKE ACTION TO APPROVE \$7,056 (\$5,456 FOR 88 TONS ASPHALT PLUS \$1,600 TRUCKING) FOR OVERLAY OF WALKING TRACK IN JOE ROBERSON PARK FROM GENERAL FUND BALANCE AND RELATED BUDGET AMENDMENTS.** Mayor Brinlee stated the track was put in new pre-COVID and are returning to finish the top. This track gets a lot of use so we want to keep it in good shape. Councilman Sims asked if these three projects are the beginning of oil projects. Dir Elder stated these are “the tip of the iceberg” with 80 more to go. The new employees will get good training on these smaller jobs before tackling the larger ones.

MOTION BY HAYNES, SECOND BY GOAD, TO APPROVE \$7,056 (\$5,456 FOR 88 TONS ASPHALT PLUS \$1,600 TRUCKING) FOR OVERLAY OF WALKING TRACK IN JOE ROBERSON PARK FROM GENERAL FUND BALANCE AND RELATED BUDGET AMENDMENTS.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

10. **DISCUSS AND TAKE ACTION TO APPROVE \$6,590 INVOICE FROM WALKER PROCESS FOR PURCHASE OF FOUR (4) SKIMMER WIPERS AND ONE (1) FLAPGATE ASSEMBLY FOR WASTEWATER TREATMENT PLANT USING ARPA GRANT FUNDS AND RELATED BUDGET AMENDMENTS.** Dir Elder explained this is an upgrade measure as the current wipers in use are ten years old. The flapgate is actually a needed valve. The entire amount will come from ARPA funding.

MOTION BY SIMS, SECOND BY KENDALL, TO APPROVE \$6,590 INVOICE FROM WALKER PROCESS FOR PURCHASE OF FOUR (4) SKIMMER WIPERS AND ONE (1) FLAPGATE ASSEMBLY FOR WASTEWATER TREATMENT PLANT USING ARPA GRANT FUNDS & RELATED BUDGET AMENDMENTS

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

11. **DISCUSS AND TAKE ACTION TO APPROVE SUBMITTING BID OF \$14,000 TO LAKE JOHANNA FIRE DEPT. AS BID FOR 1994 SPARTAN/SAULSBURY FIRE ENGINE FROM CAPITAL IMPROVEMENT, FUND BALANCE, AND RELATED BUDGET AMENDMENTS.** Mayor Brinlee stated this is a replacement for the Tanker listed as surplus in Item #6. They are accepting sealed bids. At the Fire Department meeting held this week, it was decided to bid \$14,000. Councilman Haynes asked what travel costs need to be budgeted to pick it up and the return trip. Dir Elder stated the last equipment purchased from Lake Johanna did not cost the City. CH Donoley had a plane used to take the driver to pick it up. Councilman Haynes asked if it is a smart move to bid \$1000 less than asking, “Seems a shame to lose this over \$1000.”

MOTION BY HAYNES, SECOND BY LITTLEJOHN, TO APPROVE SUBMITTING BID INCREASED TO \$15,000 TO LAKE JOHANNA FIRE DEPT. FOR 1994 SPARTAN/SAULSBURY FIRE ENGINE FROM CAPITAL IMPROVEMENT, FUND BALANCE, AND RELATED BUDGET AMENDMENTS.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

12. NEW BUSINESS.

Mayor Brinlee stated he received a call from Councilman Littlejohn Saturday concerning the parking mess at Rosebure Sports Complex during the ball games specifically, the west parking lot and the street to it. Navigating “the mess” to either find parking or to depart the parking lot, is difficult, unsafe, and dangerous.

A discussion followed with suggested remedies. Mayor Brinlee suggested placing a pipe down the middle of the parking lot and marking off parking spots. Councilman Littlejohn suggested using barricades in the lot to control the traffic pattern and parking. He also suggested WPD write tickets to the blatant offenders. He described the parking on the roadside as “dangerous when the little kids jump out of the car. An accident is bound to happen under those circumstances.” Councilwoman Goad suggested placing signs that say, “No Parking, Turn Around Only”. Mayor Brinlee stated they will review and determine what City can do, both long term and immediately.

COUNCILMAN COMMENTS:

- A. Councilman Littlejohn asked the status of the mobile home issue. Dir Elder stated PWA will not approve utilities until it is brought up to code. They have a generator there for electricity now. Mayor Brinlee added that our ordinance should be no mobile homes over 10 years old. Councilman Haynes stated, “that would require having to grandfather in a whole lot of mobile homes.”
- B. Councilman Haynes stated the City Lake is full! Should be drawing more water from the lake now. Dir Elder stated that actually we are not as there were PH issues with so much water, so are still drawing from the creek. We probably will never draw as much from City Lake now that we figured out how to use the creeks.
- C. Councilman Haynes asked about the status of the big City Lake Project. Dir Elder stated he had no new information. Councilman Littlejohn discussed the easements needed to cross the property, stating there is one at issue. Mayor Brinlee stated the easement is probably not wanted by the owner. Councilman Littlejohn suggested may have to develop another road above them.

13. ADJOURN.

MOTION BY LITTLEJOHN, SECOND BY SIMS, TO ADJOURN AT 6:08pm.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	Yes
HAYNES	Yes	KENDALL	Yes
SIM	Yes		

CINDEE BLANKENSHIP, City Clerk

STEPHEN BRINLEE, Mayor

ALLEN LITTLEJOHN, Ward 1

TERRY HAYNES, Ward 2

DOUG SIMS, Ward 3

JAYME GOAD, Ward 4

JULIA KENDALL, Ward 5