

WILBURTON PUBLIC WORKS AUTHORITY
July 8, 2021

The Wilburton Public Works Authority (PWA) convened in a regular scheduled meeting held July 8th, 2021 at 5:30 p.m. in the Council Chambers of The Wilburton City Hall with Chairman Stephen Brinlee presiding.

Upon roll call the following Trustees and Chairman answered present: Littlejohn, Haynes, Sims, Goad, Kendall and Chairman Brinlee. Absent: None.

APPROVE MINUTES
PAYMENT OF INVOICES
EMPLOYEE PAYROLL

Motion by Littlejohn and seconded by Haynes to combine and approve: Minutes of the regular meeting held June 15th, 2021, payment of June invoices and employee payroll thru August 12th, 2021. Upon roll call, the Trustees and Chairman cast the following votes:

Littlejohn	Yes	Goad	Yes
Haynes	Yes	Kendall	Yes
Sims	Yes	Brinlee	Yes

Motion carries.

SUTTERFIELD TECHNOLOGIES - CONTRACT

Motion by Haynes and seconded by Goad to accept FY 21-22 contract with Sutterfield Technologies in the amount of \$4,830.00 for licensing/support. Upon roll call the Trustees and Chairman voted:

Littlejohn	Yes	Goad	Yes
Haynes	Yes	Kendall	Yes
Sims	Yes	Brinlee	Yes

Motion passed.

CWSRF WASTEWATER SYSTEM IMPROVEMENTS – CONTRACTOR'S PAY APPLICATION #5 – FINAL

Motion by Sims and seconded by Kendall to approve Contractor's Pay Application #5, make payment of \$24,935.00 to Infrastructure Solutions Group, LLC, and accept the above referred project. The warranty period of one year is in effect beginning on date of completion of March 1, 2021. Upon roll call the Trustees and Chairman cast the following votes:

Littlejohn	Yes	Goad	Yes
Haynes	Yes	Kendall	Yes
Sims	Yes	Brinlee	Yes

Motion passes.

CWSRF SEWER SYSTEM IMPROVEMENTS – INVOICE #WI-17-01-12

Motion by Littlejohn and seconded by Haynes to make payment of \$1,866.00 to Infrastructure Solutions Group, LLC for engineering. Upon roll call the Trustees and Chairman voted:

Littlejohn	Yes	Goad	Yes
Haynes	Yes	Kendall	Yes
Sims	Yes	Brinlee	Yes

Motion carried.

CWSRF WASTEWATER SYSTEM IMPROVEMENTS – CERTIFICATION OF COMPLETION

Motion by Littlejohn and seconded by Goad to accept the CWSRF Wastewater System Improvements Project as completed. Upon roll call the Trustees and Chairman voted:

Littlejohn	Yes	Goad	Yes
Haynes	Yes	Kendall	Yes
Sims	Yes	Brinlee	Yes

Motion passed.

EMPLOYEE WAGE INCREASE

Motion by Haynes and seconded by Sims to strike this item from the agenda. Upon roll call the Trustees and Chairman voted:

Littlejohn	Yes	Goad	Yes
Haynes	Yes	Kendall	Yes
Sims	Yes	Brinlee	Yes

Motion carried.

ADJOURN

Motion by Littlejohn and seconded by Haynes to adjourn until recall by the Chairman of The Wilburton Public Works Authority. Upon roll call the Trustees and Chairman cast the following votes:

Littlejohn	Yes	Goad	Absent
Haynes	Yes	Kendall	Yes
Sims	Yes	Brinlee	Yes

Motion carries.

I certify that the foregoing is a true and correct copy of the minutes approved and passed by the governing board.

Allen Littlejohn-----Ward #1

Jayme Goad-----Ward #4

Terry Haynes-----Ward #2

Julie Kendall-----Ward #5

Doug Sims-----Ward #3

Stephen Brinlee-----Chairman

ATTEST:

DaWanna Morris